

**Minutes of a Meeting of Duddon and Burton Parish Council
Held at Duddon St. Peter's School on 9th January 2018**

Present

Cllr G Goulbourne Chairman
Cllr A Green
Cllr J Warburton
Cllr M Lightfoot
Cllr C Cummins

Mrs Sandie McBennett Clerk to Duddon Parish Council

09.01.01 APOLOGIES FOR ABSENCE

No apologies for absence were received.

09.01.02 DECLARATIONS OF PECUNIARY INTERESTS

No declarations of Pecuniary Interest were made.

09.01.03 MINUTES OF THE MEETING HELD ON 6th NOVEMBER 2017

Resolved: that the minutes of the meeting held on 6th November 2017 be confirmed as a true and correct record and signed by the Chairman.

09.01.04 MATTERS ARISING FROM THE MINUTES

No matters arising from the minutes were noted.

09.01.05 PUBLIC PARTICIPATION

No members of the public were in attendance.

09.01.06 BOROUGH COUNCILLOR'S REPORT

Ward Councillors Deynam and Leather were not available to attend the meeting.

09.01.07 PLANNING APPLICATIONS

a) 2 Meadow View, Back Lane, Duddon, CW6 0EW

Erect a timber summerhouse in rear garden.

Ref No 17/05371/FUL

Resolved: that no observations be made.

b) Holly Bank, Duddon Common Lane, Duddon, Chester, CW6 0HG

Discharge of condition 3 (details of access) of planning permission 17/03263/FUL

Ref No 17/04754/DIS

Resolved: that no objections be raised.

09.01.08 PLAY AREA

a) Lease Renewal

The amended lease for the existing play area was still outstanding from Cheshire West and Chester. Councillors had agreed the Heads of Terms. Confirmation had been forwarded to CWaC.

Action: The Clerk to write again to CWaC to progress the new Lease.

b) Refurbishment

Mrs J Houlbrook had sent her apologies. Mrs Houlbrook had met with contractors to discuss possible designs and quotations to refurbish the play area. The Clerk had advised Mrs Houlbrook that a Steering Group/Working Group should be brought together from members of the community to have input and give time and resources to the project. Mrs Houlbrook would forward any information she receives regarding prices and designs. The Parish Council would assist wherever possible with the planning and installation of new equipment and any necessary permission required should the project be taken forward.

09.01.09 DUDDON, CLOTTON & HOOFIELD WAR MEMORIAL HALL

The Underwriters report was still outstanding.

09.01.10 BUDGET 2018/19

Resolved: that the proposed 2018/19 Budget be agreed. Earmarked funds of £6,000 would be held to contribute to the refurbishment of the play area should further grant funding be obtained.

09.01.11

PRECEPT

Resolved: that the agreed Precept of £7,000 be requested from CWaC.

09.01.12

GRANT ASSISTANCE APPLICATION

Duddon St Peter's PTA – Footpath around the school field.

The Councillors discussed the request to make a donation to the cost of providing a running/walking track around the school field. The Councillors agreed the accessibility of such a facility for the wider village community would be limited and therefore would not be approved.

09.01.13

AUTHORISATION OF PAYMENTS

To approve the following payments: -

Date	Cheque No	Payee	Details	Amount
09.01.18	100686	HMRC	PAYE	£69.80
09.01.18	100687	S McBennett	Clerk Salary	£380.45
09.01.18	100688	SPS	Payroll Admin	£11.50
09.01.18	100689	Void	Void	
09.01.18	100690	Mr Lightfoot	Hedge Cutting	£60.00

Resolved: that the above payments be agreed.

09.01.14

CORRESPONDENCE

A resident had reported piling rubbish at an address in Laurel Park; the Clerk had made a request to CWaC for assistance. Cllr Goulbourne would monitor the issue.

09.01.15

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 12th March 2018 at Duddon St Peter's School at 7.30pm.