

MEETING OF DUDDON AND BURTON PARISH COUNCIL

To the Members of Duddon and Burton Parish Council: You are hereby summoned to attend the next Parish Council Meeting on Monday 24th July 2023 to be held at Duddon, Clotton and District War Memorial Hall, which will begin at 7.00pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk
19/07/2023
duddonandburtonparishcouncil@gmail.com
07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair and for a maximum of 20 minutes in total.) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Duddon and Burton. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
4.	ACCEPTANCE OF MINUTES	To approve and sign the minutes of the Parish Council meeting held on Monday 11 th May 2023.
5.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note the response from CWaC regarding the removal of trees and hedges on land adjacent to 12 New Road, Duddon. - To note any planning applications received since the agenda has been distributed
6.	ACCOUNTS	1) To accept the Cash Book. 2) To note the Budget v Outturn Sheet 3) To approve the Bank Reconciliation against Cashbook YTD. 4) To approve the Clerk's Subscription to Local Councils Update (to be split between 5 PC's) 5) To approve Payments made and Income received since last meeting.
7.	THE COMMUNITY	- Playground Equipment – to receive an update on the maintenance to be undertaken to the Playground Equipment - Duddon, Clotton and District Memorial Hall - to receive an update on the Memorial Hall following the recent AGM
8.	CORRESPONDENCE	- Police and Crime Commissioner Tackling Waste Crime – to note - Police and Crime Commissioner Review Jan – June 2023 – to note. - Police and Crime Commissioner Meeting with CWaC Town & Parish Council's – Meeting notes to note. - CWaC Appointment of new Chief Executive – to note. - Ultrafast Fibre to the Community Update – to note. - United Utilities Pipeline – Utkinton to Tarvin Update – to note - Tarporley War Memorial Hospital – Defibrillator Training – to note. - Message from Clotton Hoofield Parish Council – to agree any action required. - Any other correspondence received since the last PC Meeting.
	DATE OF NEXT MEETING	To agree the date for the next meeting of Monday 18 th September 2023 at 7.00pm at Duddon, Clotton and District War Memorial Hall

**Minutes of the Annual Meeting Duddon and Burton Parish Council
at Duddon, Clotton & District Memorial Hall
on Thursday 11th May 2023 at 7.00pm**

PRESENT:

Cllr G Goulbourne - Chairman
Cllr M Lightfoot
Cllr C Cummins
Cllr A Green

Cllr K Warburton

Members of the Public: 6

CLERK: Mrs T Ryall-Harvey (Clerk)

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR 2023-24

RESOLVED 23/001 – that Geoff Goulbourne be elected as Chairman for 2023-24, proposed by Cllr Cummins, seconded by Cllr Green and unanimously agreed.

RESOLVED 23/002 – that Clive Cummins be elected as Vice-Chair for 2022-23, proposed by Cllr Green seconded by Cllr Lightfoot and unanimously agreed.

APOLOGIES FOR ABSENCE – The Parish Council received and accepted the apologies of Cllr T Copper (Ward Councillor).

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

A resident commented in relation to the amount of money that had been spent on the community within the last 12 months which was a lot less than that was spent on Staff and Admin. The Parish Council highlighted that they had specifically sought additional funding from grants for the Queens Jubilee so that it did not come from the precept. The resident said he was interested to hear about the council's plans for the future. He suggested that the Parish Council should be considering looking at replacing the play area, other residents at the meeting commented that they considered the play area to be adequate and not requiring replacement. The Parish Council felt that if the Play Equipment were to be replaced that this should not solely come from the precept and that additional funding/fundraising should be sought. The resident queried if the Parish Council had any problems if he looked to raise the money to replace the play equipment. The Parish Council said they would review this if he could confirmed what he was looking to replace the play equipment with as there would be ongoing maintenance and insurance considerations that the Parish Council would need to look at before confirming this.

A resident raised concern about the amount of litter on the field and asked if additional bins could be installed on the field.

ACTION: the Parish Council asked the Clerk to seek confirmation from CWaC as to how regularly the current bin gets emptied and also if it would be possible to have a further bin on the field?

A resident raised concern about the state of the Wildflower patch this year. The Parish Council reported that they had already asked CWaC to look at the site, they had visited two weeks ago and stated that there were wildflowers growing – therefore they did not want to mow over the site and re-sow. The Parish Council therefore agreed to wait and see for this summer if the wildflowers do grow back, if not then they would review options in the Autumn.

A resident brought up the possibility of merging Clotton and Hoofield Parish Council with Duddon Burton Parish Council in the future and if this would allow more funding to be available. The Chairman reported that this had been looked at for many years and in the past Clotton Hoofield Parish Council had been against the merger as they wanted to ensure that their funds were spent within their area. It was therefore suggested that more joint working could be looked at.

A representative from the Duddon, Clotton and District Memorial Hall reported that things are going steady for the Hall, they have recently been trying to resolve the problem with the flooring and had been in contact with the insurance company and flooring company.

Coronation Event – it was reported that the total raised was £897 on the day was.

Costs incurred that are to be split between Duddon and Burton Parish Council and Clotton Hoofield Parish Council are:-

£250 for Band	Items for Bran Tub £55.00
Tree and Compost £45.50	BBQ Items and Drinks £525.58
Bouncy Castle £215.00	Insurance £117.60

Outstanding bills for the Parish Council £993.68 to be split between the two Parish Council.
It was noted that Clotton Hoofield had already paid for the Bouncy Castle

Items donated to the school were valued at £80.41 and included:-

96 x Buns £16.80
72 x Finger Rolls £13.20
61 x Cans of Coke £18.91
8 x Cans of 7Up £2.80
18 x Burgers - £16.20
50 x Sausages - £12.50

ACTION: It was reported that the committee organising the event were planning to have a debrief meeting on Thursday 18th May when they would make a recommendation about how the money raised was to be split between the Memorial Hall and the PTFA.

It was noted that comments had been received from residents who very much appreciated the two Parish Council's supported this event.

MINUTES OF THE MEETING

RESOLVED 23/003: That the minutes of the meeting of 27th March 2023 be confirmed as a correct record and signed by the Chairman.

GENERAL POWER OF COMPETENCE

RESOLVED 23/004 – That the council hereby confirms it meets the eligibility criteria for adoption of the General Power of Competence as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 and as such adopts the General Power of Competence.

ANNUAL BUSINESS

Policies

RESOLVED 23/005: that the policies be adopted and reviewed again in May 2024.

Payments throughout the year

RESOLVED 23/006: to approve the payments in between meetings throughout the year for 2023-24 against the following budget headings and in-line with the budgets allocated: -

- | | |
|------------------------------|----------------------------|
| ▪ Salary | ▪ Insurance |
| ▪ HMRC | ▪ Website Subscriptions |
| ▪ Expenses | ▪ Subscriptions |
| ▪ Training | ▪ Village Hall & Room Hire |
| ▪ Payroll | ▪ Maintenance of Assets |
| ▪ Internal & External Audits | |

Payroll Provider for 2023-24

Quotes from Shire Accountancy, Autela Payroll and Atkinson's Accountancy had been sought and it was **RESOLVED 23/007**: to continue with Shires Payroll Services for the period April 2023 – March 2024.

It was noted that Shire's services for 2023-24 had increased as set-out below:-

Service	2022/23	2023/24
Cost per employee per month Duddon and Burton	£7.50 plus VAT	£8.25 plus VAT
Backpay calculations/adjustments (per employee)		£15.00 plus VAT
Pension re-enrolment (required every 3 years)	£30.00 plus VAT	£55.00 plus VAT
Year-end payroll submission and P60's (P35)	£25.00 plus VAT	£30.00 plus VAT
Set-up of new employees	£5.00 plus VAT	£6.00 plus VAT

ANNUAL ACCOUNTS AND GOVERNANCE 2022-23

The Clerk provided the meeting with information with regards to the finances for 2022-23.

Summary Pack – the Parish Council received the end of year financial summary pack and **RESOLVED 23/008**: that the Council note the significant variances as circulate.

Certificate of Exemption – **RESOLVED 23/009**: That the Council wish to certify themselves as exempt from a limited assurance review.

Annual Internal Audit Report – it was noted at the meeting the Annual Internal Audit Report that was completed by the Internal Auditor.

Annual Governance Statement

RESOLVED 23/010: was reviewed, completed and approved by the meeting and signed by the Chairman and Clerk.

Accounting Statement

RESOLVED 23/011: was reviewed and approved by the Parish Council and signed by the Responsible Financial Officer and Chairman of the meeting.

Notice of Public Rights and Publication of Annual Governance & Accountability Return

RESOLVED 23/012: that the Council accept the signing of the Notice of Public Rights

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 24th April 2023 and noted the following application that had been received in since the last meeting:-

23/01021/FUL – Land Adjacent to Duddon Hall, Tarporley Road, Tarvin, Chester – Proposed change of use of machinery and produce store to incorporate loose housing for livestock - It was confirmed that the Parish Council had no objections to this planning application.

It was noted that the following planning applications had been determined since the last meeting:-

22/03613/FUL – Burton House, Burton Road, Burton, Chester – Single Storey rear extensions – **Approved**.

22/03186/FUL – Holly Bank, Duddon, Chester CW6 0HG – Replacement Dwelling - **Approved**

ACCOUNTS

Cashbook

RESOLVED 23/013: that the YTD Cashbook dated 24th April 2023 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 23/014 – that Cllr Warburton signs the Bank Reconciliation and Bank Statements.

Internal Auditor

The comments from the Internal Auditor for 2022-23 below were noted:-

I have completed the audit of the paperwork in respect of Duddon and Burton Parish Council. I can confirm that the paperwork is clearly presented and appears to be in order.

- VAT in respect of the Clerks expenses is now shown as a separate column on the spreadsheet; this is good practice.
- Periodic bank account reconciliations are also carried out now following my recommendation for the period 2021 - 2022.

Other than the above comments and observations I have nothing further to add.

Authorisation of Payments

RESOLVED 23/015: that the following income and expenses be approved:-

Income

Bank Interest	£4.93 & 10.85
CWaC – Precept Payment	£8,405.00
CWaC – Ward Members Grant Contribution towards	£320.00
Wildflower sowing for Kings Coronation	

Expenses

Clerk's Salary for Tax Point 1	£250.47
HMRC payment	£62.60
Clerk's Salary for Tax Point 2	£250.27
HMRC Payment	£62.60
Clerk's Expenses	£133.11
ICO Data Protection Subscription	£40.00
CHALC Annual Subscription	£158.73
Mid-Cheshire Footpath Society Annual Subscription	£8.00
Sue Irlam – Internal Auditor	£50.00
Gallaghers Insurance	£1,043.42

CORRESPONDENCE

Annual Inspection of Duddon Close Play Area – the report following the inspection of the Duddon Close Play Area was received and noted and any actions would be brought for discussion to a future meeting.

ACTION: It was reported that one swing had been removed from the site to allow replacement bushes to be sought and Cllr Goulbourne and Cllr Cummins undertook to replace all bushes on the swings.

It was noted that the inspector had found the access gates to not be self closing – the Parish Council reported that the catches had been removed as concern had been made that children could trap their fingers in the self closing gates.

ACTION: Cllr Green undertook to arrange to paint the corrosion on the Yellow Climbing Frame and the Net Climber & Tunnel

ACTION: Clerk to seek costs for replacement Yellow Climbing Frame and Net Climber and Tunnel so that the Parish Council can consider if they wished to look to replace these items in the future.

It was reported that the 5 Communities Fibre Upgrade Update had been received and confirmation that this project was now moving forward.

DATE OF NEXT MEETING

Provisionally meeting dates for the Parish Council for 2023 were agreed as:-

Monday 24th July

Monday 18th September

Monday 20th November

The next meeting of Duddon and Burton Parish Council would be held on Monday 24th July 2023 at 7.00pm at Duddon Clotton and District Memorial Hall.

Meeting finished: 20.04

Duddon and Burton Parish Council Planning Register 2022

Received	Number	Location	Description	PC Response	Result
Fri 12 Aug 2022	22/03072/FUL	Well House Farm Duddon Common Lane Duddon Chester Cheshire CW6 0HG	Demolition of existing house, garage and outbuilding, erection of detached dwelling, garage and ancillary outbuilding, creation of new access and gates	Concern about the size of the property and where it was being located was reported to CWaC	Awaiting Decision
Mon 28 Nov 2022	22/04416/S73	Land Adjacent To 12 New Road Duddon Chester Cheshire CW6 0HE	Part single, part two storey rear extension to existing dwelling and the construction of a two storey dwelling to the side with new access. This application to vary conditions 3, 4 and 8 of planning permission ref: 21/01153/FUL		Awaiting Decision
Wed 11 January 2023	22/04541/HE D	Various Locations Along The Route of A Proposed Sewer Pipeline From Utkinton To Tarvin Via Duddon	Removal of various sections of mid and end hedgerows (16 locations) to lay a new wastewater pipeline	No objections	Awaiting Decision
Tue 14 Feb 2023	23/00451/FUL	12 New Road Duddon Chester CW6 0HE	Two storey and part single storey rear extension and front porch	No objections	Approved
Tue 28 Mar 2023	23/01021/FUL	Land Adjacent To Duddon Hall Tarporley Road Tarvin Chester	Proposed change of use of machinery and produce store to incorporate loose housing of livestock.	No objections	

Duddon and Burton Parish Council Planning Register 2023

Received	Number	Location	Description	PC Response	Result
Thu 18 May 2023	23/01619/OUT	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Land Adj To Duddon Hall Tarporley Road Tarvin Chester		Awaiting decision
Wed 17 May 2023	23/01609/AGR	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Not consulted	Decided
Wed 07 Jun 2023	23/01869/FUL	Chestnut Grove Tarporley Road Duddon Chester CW6 0HA	Modification of rear windows and side windows to existing garage, to facilitate the use as a home office/ancillary room		Awaiting decision

AGR – Agricultural application
 CAT – Conservation area tree
 FUL – Full application
 LBC – Listed building consent
 PDQ – Agricultural Buildings to Dwelling Houses
 REF - Appeal
 S73 – Minor material amendments
 LDC – Lawful Development Certificate
 TPO – Tree Preservation Order

Trudy Ryall-Harvey
 19/07/2023

Response from CWaC following the Parish Council contacting them with regards to trees and hedges that have been removed on land adjacent to 12 New Road, Duddon:

RE: Online Submission Report a planning issue PL518602573

LR

LESTER, Robert <Robert.Lester@cheshirewestandchester.gov.uk>
To: duddonandburtonparishcouncil@gmail.com

👍

↩️ Reply

↩️ Reply All

➡️ Forward

⋮

Tue 30/05/2023 10:06

Good morning Trudy,

The trees and hedges that have been removed are on the land adjacent to this site (outside the application site for 12 New Road, Duddon).

I am afraid that there is nothing we can do about this, as the trees are not protected, the site is not in a conservation area and the original permission for this estate did not require the trees to be retained. We have notified the landowner (Muir Housing) but whether they do anything is a civil matter between them and the developer.

I will also notify the Forestry Commission as the tree/hedge removal may have required a felling licence from them.

Following other complaints from neighbouring residents, I have recently advised the developer that they need to ensure site safety in accordance with HSE requirements. However, if they have still not done this you can report this to the HSE through their website.

Kind Regards

Robert Lester
Senior Planning Officer

Planning and Strategic Transport
Place Strategy
Cheshire West and Chester Council

Duddon and Burton Parish Council

OUT-TURN 2023-24

Updated 19/07/2023

Budget Element		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023-24 Actual	2023-24 Budget	Variance	Commentary
EXPENDITURE																	Costs include VAT
People & Expenses																	
Clerk's Salary		250	250	250	250	250	250	250	255	255	255	255	255	3,026	3,025	-1	3 year fixed cost deal (yr 2)
HMRC		62	62	63	63	65	65	65	65	65	65	65	65	770	780	10	Clerk expenses
Expenses		133	133		100		100		100		100		100	633	600	-33	
Training					50								50	200	350	150	
Professional service																	
Insurance			1,043											1,043	1,109	66	
Internal Audit			50											50	50	0	
External Audit														0	0	0	No external Audit Required
Payroll				61										152	136	-16	
General Services																	
Website														125	125	0	
Bank Charges														0	0		
Election for 2023-24														548	548		If election contested
Village Hall Room Hire						548					150			150	150	0	
Admin																	
Membership/Subscriptions		159					8	6			40			213	208	-5	SHAC & SLCC & Mid Cheshire Footpath Society
Data Protection fee		40												40	35	-5	Move to Direct Debit
Grants																	
Village Hall														0	0	0	
Church Yard Grant (from CWAC)		1,530												1,530	1,600	70	Money received in from CWAC in March 2022
Projects																	
Village Enhancements														500	500	0	
Community Workshops														1,400	1,400		
Wildflower Projects										700	700			600	600		Funded by donations held in earmarked reserves
Playground Annual Inspection & Maintenance														600			£500 towards Playground maintenance, £200 towards inspections
Coronation Celebrations														700	700	0	
Ad Hoc Beneficial Items (\$137)														994	1,000	6	
Inflation %														87	87	0	Lampost Poppies and Wreath
Contingency % of above		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
		0.00%	0.00%														
TOTAL CASH OUT		2,042	2,533	374	1,011	323	1,807	1,152	1,020	520	660	320	1,000	12,761	13,003	242	
RECEIPTS																	
Precept			7926											8,405	8,405	0	
Bank Interest			1.00%											41	0	-41	
Churchyard Grant supplied by CWAC			4.93	10.85	12.28	13.11								1,600	1,600		
VAT recovery														426	0	-426	
CWAC contribution			320	425.63										320	0	-320	
Moneys used from Reserves														3,000	3,000	0	
Other			389.39											389	0	-389	
TOTAL CASH IN		8,730	826	12	13	0	700	700	600	0	0	0	2,600	14,181	13,005	-1,176	
Transaction Cash flow		6,688	-1,707	-362	-997	-323	-1,107	-452	-420	-520	-660	-320	1,600	1,420	-6		
Cash in Bank		20856															1,420
		27,545	25,838	25,476	24,479	24,156	23,048	22,596	22,176	21,656	20,996	20,676	22,276				
		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar				

DUDDON AND BURTON PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2023-24

STATEMENT DATE	Description	Cheque No	Power	PN	EXPENDITURE excluding VAT					VAT	Receipts	Totals	Comments	Resolved	No.
					People & Expenses	Professional Services	General Services	Admin	Grants	Projects					
03/04/2023	St Peter's Church, Duddon	000013	7	16					-1,530.19			-1,530.19	Churchyard Grant refund to Church	22/053	1
04/04/2023	HMRC PAYE	000011	1	16	-62.60							-62.60	PAYE Contribution for Tax Month 12	22/053	2
11/04/2023	Bank Interest			19							4.93	4.93	Bank Interest	23/015	3
12/04/2023	CWAc			19							8,405.00	8,405.00	CWAc Precept Payment	23/015	4
19/04/2023	CWAc			19							320.00	320.00	CWAc Ward Members Grant towards Coronation	23/015	5
28/04/2023	Mrs T Ryall-Harvey	000016		19	-250.47							-250.47	Clerk's Salary Tax Point 1	23/015	6
05/05/2023	ICO	000014		19				-40.00				-40.00	Data Protection Subscription	23/015	7
05/05/2023	HMRC PAYE	000017		19	-62.40							-62.40	PAYE Contribution for Tax Month 1	23/015	8
09/05/2023	Bank Interest										10.85	10.85	Bank Interest	23/015	3
16/05/2023	Clerk's Expenses	000019		19				-127.86				-133.11	Clerk's Expenses	23/015	9
16/05/2023	Sue Irlam	000018		19		-50.00						-50.00	Internal Auditor	23/015	10
19/05/2023	Gallaghers Insurance	000020		19		-1,043.42						-1,043.42	Annual Insurance payment	23/015	11
19/05/2023	Clotton Hoofield Parish Council										389.39	389.39	Contribution towards Kings Coronation Event	23/015	12
22/05/2023	HMRC VTR										425.63	425.63	VAT Rebate		13
23/05/2023	Duddon, Clotton & Dittford	000024										-993.78	Kings Coronation Event		12
24/05/2023	CHALC Subscription	000015		19				-158.73				-158.73	CHALC Annual Subscription	23/015	14
26/05/2023	Mrs T Ryall-Harvey	000021		19	-250.27							-250.27	Clerk's Salary Tax Point 2	23/015	15
30/05/2023	Mid Cheshire Footpath	000023		19		-8.00						-8.00	Annual Subscription	23/015	16
09/06/2023	Bank Interest										12.28	12.28	Bank Interest		17
15/06/2023	HMRC PAYE	000022		19	-62.60							-62.60	PAYE Contribution for Tax Month 2	23/015	18
23/06/2023	Shire Accountancy Ltd	000025				-61.20						-61.20	1/2 yearly Payroll Services		
29/06/2023	Mrs T Ryall-Harvey	000027			-250.27							-250.27	Clerk's salary Tax Point 3		
04/07/2023	HMRC PAYE	000026			-62.60							-62.60	PAYE Contribution for Tax Month 3		
10/07/2023	Bank Interest										13.11	13.11	Bank Interest		
												0.00			
												0.00			
												0.00			
												4,561.55			
TOTALS					-1,001.21	-1,162.62	0.00	-326.59	-1,530.19	-993.78	-5.25	9,581.19			

RECONCILIATION

Current Account	£6,113.17	Year to date balance	£4,561.55
Deposit Account	£19,305.32		

TOTAL £25,418.49 Balance Brought Forward

Less Undeared Payments -£1,473.38 Balance £25,418.49

TOTAL £23,945.11 £0.00

Monies held in Reserves

Earmarked for Playground Maintenance & Refurbishment	£5,000	S137 Limit for 2023-24	£4,498.29	
Earmarked for Repair of Safety Surfacing	£2,000			
Earmarked for Replacement Noticeboard	£2,000			
Earmarked for Community Projects	£2,000			
Earmarked for Kings Coronation/Jubilee Celebration	-£113			
Earmarked for Willflower Planting	£320			
1 years Precept	£7,383			

Unallocated Money £5,675

Clerk: *Swudy Sygall-Stanway*
Clerk

19/07/2023

DUDDON AND BURTON PARISH COUNCIL

Bank Reconciliation to Cashbook 2023-24

Presented at Council Meeting 11th May 2023

Prepared by Trudy Ryall-Harvey

Balance shown on Cashbook	£25,418.49
Lloyds Bank Accounts as at 02/05/2023	
Current Account	£6,113.17
Deposit Account	£19,305.32
TOTAL	£25,418.49
Less: Unpresented Payments	£0.00
TOTAL	£25,418.49
Reconciliation	YES

BUSINESS ACCOUNT [REDACTED]

DUDDON AND BURTON PARISH COUNCIL

£ 6,113.17 Current balance

BB INST ONLINE [REDACTED]

£ 19,305.32 Balance

From: Police Crime Commissioner <Police.Crime.Commissioner@cheshire.police.uk>
Sent: 12 June 2023 13:15
To: Police Crime Commissioner
Subject: Working with our residents to tackle waste crime - Three simple questions
Attachments: 20230612 - Waste Crime (2).png

Dear Clerk,

Whether you're in an urban or rural part of Cheshire, the sight and environmental impact of illegally dumped waste is not something residents should have to endure.

And for many of the criminals who dump this waste, it is far from their worst offence. We know that sinister gangs use seemingly legitimate waste disposal companies as a cover for county lines and other serious criminal activity.

Through our Waste Crime Partnership I am working with Cheshire's four Local Authorities, the Environment Agency, and the Constabulary on better ways to share data and target these criminals.

But with a potential fine of up to £5,000 for illegally dumped waste that can be traced back to you, residents need to be vigilant and ensure they don't accidentally hand their waste over to criminals just because it seems convenient. That's why the Waste Crime Partnership is encouraging residents to ask three simple questions whenever a company pops up on sites like Facebook and Nextdoor, or knocks on their door:

- What is your official company name?
- What is your waste permit number?
- Will you be able to provide a waste transfer note?

Any legitimate business should be able to answer these three simple questions. If they can't then residents shouldn't risk a potential £5,000 fine.

Please do share this through your residents' networks and encourage them to be vigilant - By taking simple precautions we can protect our local communities and make it harder for serious criminals to operate in Cheshire.

If you have any questions about fly tipping and waste crime in Cheshire or the work of the Waste Crime Partnership then don't hesitate to ask.

Best Wishes

John

Office of the Police & Crime Commissioner
01606 364000



Email: pcc@cheshire.police.uk

Address: Clemonds Hey | Oakmere Road | Winsford | Cheshire | CW7 2UA

Website: www.cheshire-pcc.gov.uk



John Dwyer
Police & Crime
Commissioner
for Cheshire

DID YOU KNOW

Illegally dumped waste can be traced back to you and you could be fined up to

£5,000?

If you are looking to hire someone to collect your waste, ask them to provide:

- ✓ Their official company name
- ✓ Their waste permit number
- ✓ A waste transfer note

From: Police Crime Commissioner <Police.Crime.Commissioner@cheshire.police.uk>
Sent: 27 June 2023 12:30
To: Police Crime Commissioner
Subject: Commissioner's Review
Attachments: Commissioner's Review Jan - June 2023.pdf

Dear Clerk,

Please find attached the first edition of what will be a quarterly 'Commissioner's Review'. This first edition covers the work of the Office of the Police & Crime Commissioner (OPCC) over the first half of 2023.

I know many stakeholders already receive a quarterly Area Newsletter from Cheshire Constabulary with local performance news and statistics. These have received great feedback, and I hope the Commissioner's Review will complement these updates with an overview of how the work of the OPCC supports the delivery of the Police and Crime Plan, as well as updates on the scrutiny process and the latest commissioning activity to prevent and tackle crime and support victims.

Going forward, both the Commissioner's Review and the Constabulary's Area Updates will be available on the Cheshire PCC website at www.cheshire-pcc.gov.uk/news/local-updates. Hard copies are also available on request.

I trust you will find these updates from the OPCC helpful, please do let me know if you have any queries.

Best Wishes

John

Office of the Police & Crime Commissioner
01606 364000



Email: pcc@cheshire.police.uk

Address: Clemonds Hey | Oakmere Road | Winsford | Cheshire | CW7 2UA

Website: www.cheshire-pcc.gov.uk

Register for updates: [Commissioner's Newsletter](#)

Police activity in your area: [Cheshire Police Alert](#)





John Dwyer
Police & Crime
Commissioner
for Cheshire

Commissioner's Review

January - June 2023



John Dwyer

Police and Crime
Commissioner for Cheshire

Welcome to my new Commissioner's Review. This first edition looks back at the first half of 2023, and each quarterly edition going forward will offer an insight into the work being carried out by the Office of the Police and Crime Commissioner (OPCC) to make Cheshire even safer.

2023 so far has seen Cheshire become even safer, with the police answering the phones and getting to incidents quicker. The OPCC has also continued to bring in significant extra funding to support the Constabulary's preventative work through Safer Streets campaigns, and to tackle domestic abuse.

I hope you find the Commissioner's Review informative. There is always more to do, but I am looking forward to continuing the momentum and working together for the benefit of Cheshire's communities.

Police and Crime Plan Priorities



Prevent and tackle crime



Make Cheshire's roads safer



Deliver justice for victims of crime



Protect vulnerable and at-risk people



Improve public confidence in policing



Modernise our police service

Scan the QR code overleaf to read the full Police and Crime Plan



Safer Streets
Working together for even safer streets in Cheshire



£1.5 million
to tackle violence against women and girls

Personal Safety App



Thousands of licences purchased for the enhanced version of **Hollie Guard**.



Guardianship



Training scheme on spotting unacceptable behaviour and how to safely intervene.



Safety Buses



To provide a safe space and assistance for those out in the night-time economy.



Education Programme



Behaviour change programme, bystander training and a Sexual Safety Officer offered to schools.



Commissioning

£3.2 million recently secured to tackle **Domestic Abuse in Cheshire**

'Honour'-based abuse support

Charity Savera UK will deliver a service to raise awareness of HBA and education on spotting the signs and supporting survivors.

Project CARA

Custody suite intervention for domestic abuse perpetrators to reduce reoffending.

Engage and Reset

Working with charity My CWA and local authorities to support victims and intervene with young people displaying signs of concerning behaviour.

Harm Reduction Unit

Extra funding for stalking prosecutors to work with the unit. **A first-of-its-kind approach in the UK.**

Did you know?

Every **£1** spent on the **OPCC** budget has generated around **£7.60** for policing, crime and victim support.

Making even safer

Largest ever Precept survey



More people than ever had their say on the police budget.

Police Uplift Programme

Cheshire Constabulary has hired an **additional 322 officers**, meaning the county now has more officers than it has ever had.

Cyber Helpline Volunteer

Funded an extra post at a national charity that will work with the Harm Reduction Unit to support victim of cyber-stalking.

Cheshire Constabulary Scrutiny Meeting

Held a special scrutiny meeting to discuss the Constabulary's response to Violence against Women and Girls, and to seek reassurances that issues highlighted in Baroness Casey's recent review of the Metropolitan Police are not prevalent in Cheshire.

Young Drivers Event

Funded a driving skills event for 17-29 year olds working alongside **Cheshire Police, Cheshire Fire and Rescue, North West Ambulance Service, IAM RoadSmart and Youth Fed.**



Community Action Fund

Open for applications from 1 April - 30 June and September - 30 November 2023.

www.cheshire-pcc.gov.uk

01606 364000

pcc@cheshire.police.uk

@CheshirePCC

Office of the Police and Crime Commissioner

Clemonds Hey, Oakmere Road

Winsford, Cheshire

CW7 2UA

Find out more



From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 30 June 2023 14:26
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: PCC Meeting with CWaC Town and Parish Councils - update

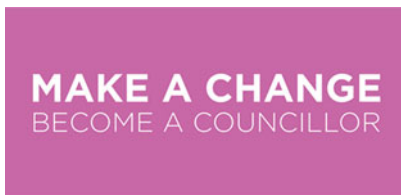
Dear ChALC Member Clerk & Chair

Further to yesterday's email and attachment it has been brought to our attention that two important points had not been covered in the notes. These are as follows: -

- 1) The PCC's reference to the A534 as one of the most dangerous roads in Cheshire, and his commitment to meet PCs covering the section which goes through the CWAC area to look at ways of improving safety
- 2) The specific reference by the Chief Constable to having a police presence at 50% of PC meetings – with a request to have their slot early in the meeting – and his invitation to PCs to contact him if that isn't achieved

Kind regards

Sharon Angus-Crawshaw
Administration Support Officer (Part-time)
Please note I do not work on Wednesdays



Cheshire Association of Local Councils (ChALC)
Park View Business Centre
Combermere
Whitchurch
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SY13 4AL

Tel: 01948 871314
www.chalc.org.uk

POLICE AND CRIME COMMISSIONER MEETING WITH CHESHIRE WEST TOWN AND PARISH COUNCILS

27th June 2023

Police Headquarters – Winsford

Meeting notes

- Well attended meeting by Town and Parish Councils, the PCC and 4 of his Police Inspectors who cover Cheshire West
- The PCC referred to his recent Commissioner's Review (January – June 2023) and his Priorities-
 - Prevent and Tackle Crime
 - Make Cheshire's roads safer.
 - Deliver justice for victims of crime.
 - Protect vulnerable and at-risk people.
 - Improve public confidence in policing.
 - Modernise our Police service.
- More information can be found at www.cheshire-pcc.gov.uk
- There were several questions that had been raised before the meeting, by various Councils, and nearly all were answered. Those that weren't would be followed up.

Q & A's

1. Concern about speeding and spiralling traffic numbers through Villages

Average speed camera scheme to be introduced in Summer.

3 areas to be launched with a 3-month trial and then more information to Councils.

Framework agreement agreed upon.

Operation seizure to remove illegal cars from the road.

Threshold for speeding vehicles explained as limit plus 10% + 2mph i.e., 30 mph limit – threshold 35mph.

Traffic signs need clearing by local authority otherwise offenders could get away with the offence. Some discussion held with local Authorities to devolve to PC's with suitable funding but dismissed by LA's as too risky for PC's

2. Concern about illegal hunting with dogs in rural parishes

Police now have trained experts who keep a watchful eye on social media and will act where necessary.

3. There has been a lot of investment in call centre staff has it paid off?

101 now much improved – it was 17 minutes 22 seconds, on average, to be answered it's now down to 5 minutes 5 seconds.

4. Speeding cars and motorbikes

Average speed cameras

'Safe pass' pass operation, in Cheshire, aimed at educating motorcyclists.

5. How much, grant funding has the PCC recently obtained and how will it be spent?

£13.6m over 2 years

A review and how to apply will be published some will be provided for Project CARA (Custody suite intervention for domestic abuse perpetrators to reduce reoffending)

6. Issue with homeless person outside Chester hospital

Inspector to discuss with Councillor.

7. What are the future plans for Community policing?

No change, the current 122 areas will remain with dedicated PC's and PCSO's

8. Will it be possible to report 101 issues on-line?

A mechanism to do this will be communicated to all.

9. PCSO non attendance at some Council meetings

They are not expected to be at every meeting but between the PCSO, PC and Beat Sergeant there should be some attendance.

This will be followed up as a complete no show is not acceptable.

10. Graffiti starting to appear in some Parishes.

Police aware but are having no luck identifying the offender.

From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 30 June 2023 11:43
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: Fw: Chief Executive - Cheshire West and Chester Council

Dear Colleague – please see information below from Cheshire West and Chester Council

CHIEF EXECUTIVE - Cheshire West and Chester Council

Cheshire West and Chester Council is set to appoint a new Chief Executive, subject to approval at Full Council on 13 July 2023. Delyth Curtis will be proposed to replace Andrew Lewis, who recently took up the position of Chief Executive at Liverpool City Council.

Del, joined Cheshire West and Chester in 2017 and was formerly Deputy Chief Executive of Health and Wellbeing and NHS Director of Place. More recently she was appointed as interim Chief Executive to cover the role pending arrangement for permanent recruitment.

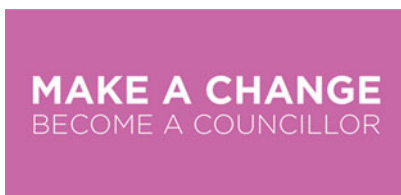
Del brings a wealth of experience to the role, with a career has been dedicated to public service. She joined Chorley and South Ribble NHS Trust as a graduate trainee in HR in 1990, moving then into NHS management positions across performance, commissioning and service transformation with Lancashire Teaching Hospitals and Fylde and Blackpool Primary Care Trusts. Moving into local government, Del has held various posts including Director of Social Care and Deputy Chief Executive with Blackpool Council prior to commencing with Cheshire West and Chester as Deputy Chief Executive (Health and Wellbeing) in 2017.

On taking up the role of permanent Chief Executive, Del's priorities will be to focus on providing excellent services for our residents and businesses, promoting the Council as an employer of choice, and working with key partners to ensure the Borough thrives.

Del recognises the important relationship between the Council and other organisations across the borough and said *"I am looking forward to continuing to strengthen relationships with key stakeholders and partners. There is a genuine desire to work together across Cheshire West and Chester, and a real understanding of shared goals and ambition which I am excited to be a part of."*

Del will take up the permanent position following Full Council approval on 13 July 2023.

Sharon Angus-Crawshaw
Administration Support Officer (Part-time)
Please note I do not work on Wednesdays



Cheshire Association of Local Councils (ChALC)
Park View Business Centre
Combermere
Whitchurch
Shropshire

From: Stephen Harrison <duddonfibretothehomescheme@gmail.com>
Sent: 02 June 2023 09:09
Cc: clerk.clottonhoofieldpc@gmail.com; Sandie McBennett; edward.timpson.mp@parliament.uk
Subject: 5 Communities Fibre to the Property Update - 35% of properties go live in ~2 weeks

Hi All

This email is going out to 258 properties in the 5 communities that are being upgraded.

On Wednesday I met the fantastic team from Openreach to 'light up' the first batch of properties, which consists of 138 properties on Fieldside, Laurel Park, Back Lane, Crosskeys Close, New Road and Willington Road (see the attached lists). This is 35% of the 389 properties in the 5 communities that were identified all those years ago. These properties should be able to place an order for a full fibre package in the next fortnight. I will get a notification from Openreach about this, so I will keep you posted.

A few things:

1. For those lucky residents in the first phase, as I have stated previously, it is important we utilise the new infrastructure that the team from Openreach have worked hard to put in place. This is for two reasons, a. By everyone immediately placing an order for a full fibre package, this will show the powers that be (who control the purse strings) that there is an overwhelming demand in the area and this will then spur on the upgrade into the harder to upgrade/rural places. By you placing an order, you are helping out your neighbours! b. This is what you signed up for 3 years ago, so why wouldn't you want 100x faster internet speeds for the same or even lower price 😊.
2. This is a great start, but it is still the start. As mentioned previously, Openreach and their partners (MJ Quinn etc) may need our help in getting access and permission to dig forms signed, so if they or I contact you about this, please respond and get the relevant actions closed ASAP.
3. Can you all please do a speed check on your lines (Google can point you in a good direction) and send me the before and after screenshots, as I want to make a big song and dance about this to keep the momentum going and quite frankly, this upgrade shouldn't just be seen as just a normal progression of things. This upgrade was never certain and it was only through the hard work and persistence over many years by people like Paul Harland, Chris Harkins and the rest of the team from Openreach (with a very minor dash of yours truly) that this upgrade has happened.
4. If you see the Openreach team out and about, go and say hello, as they are a cracking bunch of guys who have been working around the clock (including weekends) to get this sorted for us all. Heck, take them a brew and some biscuits 🍪 A little good will goes an awful long way.

I should hopefully have the rest of the upgrade list and schedule in the next 2-4 weeks, so I will keep you all posted.

Kind regards

Stephen

From: Stephen Harrison <duddonfibretothehomescheme@gmail.com>
Sent: 07 July 2023 21:53
Cc: clerk.clottonhoofieldpc@gmail.com; Sandie McBennett; edward.timpson.mp@parliament.uk
Subject: 138/389 Properties In The 5 Communities Can Now Order Fibre to the Premises Ultrafast Internet

Hi Everyone

The attached pictures show the list of addresses who's fibre internet is now 'live' and you can go ahead and place an order with a retailer of your choice.

For the remaining properties who are still to receive the upgrade, rest assured I have been working in the background with Openreach to move things forward. The Burton and Hoofield leg is likely the next phase, as I was out there today meeting with the Openreach manager and one of the land owners discussing the poles, dates etc.

For any properties that are along substantial main roads (such as Tarporley Road) this will require traffic control measures and therefore will take more time, as it takes about 3 months for an application to be approved by the council. I have not received a schedule yet, so I cannot give you anymore information, other than I have been told the process has started.

For those lucky people in the 138 properties that are now live and that get these emails, this is the end of the line for you receiving emails from me, as you no longer need them and I don't spam people. Any future emails you get from me will solely be about community based items and will only come from this email address from me. If you don't want to get any future emails, please respond to this email and I will remove you from the mailing list.

Lastly, I have recieved quite a few emails from residents about different items. Apologies if I haven't responded to you all, however it has only been me doing this crusade for the last 3 years for all of us (free of charge 👍) and so I have to fit it around family, work etc. So if I don't respond to you within a few days, if you drop me a follow up email that will prompt me to send a response.

Hope you are all well and enjoying the nice weather.

Kind regards

Stephen

From: Devereux, Elizabeth <elizabeth.devereux@uuplc.co.uk>
Sent: 11 July 2023 16:58
To: duddonandburtonparishcouncil@gmail.com
Subject: United Utilities pipeline Utkinton to Tarvin

Dear Trudy

I hope that you are well. You may remember a discussion you had with my Colleague George Finegan and Phillip Wooley from Advanace+ regarding upgrades to our treatment works at Tarvin and Waverton, as well as the construction of a new pipeline from Utkinton to Tarvin and construction of a new pumping station at Duddon.

The work within the treatment works is progressing well, however you may be aware that the start to the pipeline had been delayed due to contractual issues. I am pleased to let you know that we are now looking to start the enabling works for the pipeline construction towards the end of the month. There are a few changes to the original contract. The pumping station at Duddon will be completed as discussed by Advance + however the construction of the pipeline will be completed by Sapphire. The route of the pipeline will stay the same and our land agents are in continual discussion with the landowners regarding the works and impact on them.

As we move on from the enabling works I will provide you with an update as to the next phases of the works, however if you wish to discuss anything further please feel free to contact me.

Thanks

Liz

Core working hours
Mon – Wed 8.30 – 17.30
Thursday 9.00-13.00



Elizabeth Devereux
3rd Party Coordinator
M: 07771352649

unitedutilities.com

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and Defibrillator use at
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to September - 09.30 to
12.30.**

**To book, email
malgeorge520@gmail.com**



From: clerk.clottonhoofieldpc@gmail.com
Sent: 18 July 2023 17:29
To: duddonandburtonparishcouncil@gmail.com
Subject: Defibrillator

Dear Geoffrey,

At the Clotton Hoofield Parish Council meeting last night, the Parish Council felt it would benefit the local community if the Parish Council looked to raise money towards installing a Defibrillator within the area and the Parish Council wondered if this was something that Duddon Burton Parish Council would also like to consider and if we could perhaps move forward to obtain funding to secure more than one defibrillator for the local area?

Regards

Trudy

Clotton Hoofield Parish Clerk

Trudy Ryall-Harvey

Email: clerk.clottonhoofieldpc@gmail.com

Tel: 07784 486 767

I work 4 hours a week. My normal working days will vary however every attempt will be made to respond to emails and telephone messages as soon as possible.

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