

MEETING OF DUDDON AND BURTON PARISH COUNCIL

To the Members of Duddon and Burton Parish Council: You are hereby summoned to attend the next Parish Council Meeting on Monday 18th September 2023 to be held at Duddon, Clotton and District War Memorial Hall, which will begin at 7.00pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk
11/09/2023
duddonandburtonparishcouncil@gmail.com
07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair and for a maximum of 20 minutes in total.) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Duddon and Burton. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
4.	ACCEPTANCE OF MINUTES	To approve and sign the minutes of the Parish Council meeting held on Monday 24 th July 2023.
5.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed
6.	ACCOUNTS	1) To accept the Cash Book. 2) To note the Budget v Outturn Sheet 3) To approve the Bank Reconciliation against Cashbook YTD. 4) To approve the subscription to the Mid-Cheshire Footpaths Society. 5) To approve Payments made and Income received since last meeting.
7.	THE COMMUNITY	- Playground Equipment – to receive an update on the maintenance to be undertaken to the Playground Equipment - Duddon, Clotton and District Memorial Hall - to receive an update on the Memorial Hall following the recent AGM
8.	CORRESPONDENCE	- NALC Consultation on Local Plan - CHaLC Annual Meeting – Thursday 12th October - Police Crime Commissioner – Working Together to tackle ‘honour’-based abuse in Cheshire. - Police Crime Commissioner - Newsletter - NALC/De Montfort university Local Council Election Survey 2023 - Cheshire West and Chester Online Connections Event – 27th September - PCSO Monthly Report - Any other correspondence received since the last PC Meeting.
	DATE OF NEXT MEETING	To agree the date for the next meeting of Monday 20 th November 2023 at 7.00pm at Duddon, Clotton and District War Memorial Hall

**Minutes of the Duddon and Burton Parish Council Meeting
at Duddon, Clotton & District Memorial Hall
on Monday 24th July 2023 at 7.00pm**

PRESENT:

Cllr G Goulbourne - Chairman
Cllr M Lightfoot
Cllr C Cummins
Cllr A Green

Cllr K Warburton
Cllr Tom Cooper (Ward Councillor)
Members of the Public: 1
CLERK: Mrs T Ryall-Harvey (Clerk)

APOLOGIES FOR ABSENCE – No apologies were received.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

Mr Leadbetter reported following the AGM of the Duddon, Clotton and District Memorial Hall when he had indicated his wishes to resign, 300 notes had been distributed around the villages of Duddon, Clotton and Burton, following this a number of people have been in contact and are interested in joining the Village Hall Committee. Mr Leadbetter also confirmed that he was in touch with the flooring company about the fault in the village hall floor. Mr Leadbetter reported that there are currently five allotments and they are all filled.

MINUTES OF THE MEETING

RESOLVED 23/016: That the minutes of the meeting of 11th May 2023 be confirmed as a correct record and signed by the Chairman outside of the meeting.

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 19th July 2023 and noted the following application that had been received in since the last meeting:-

23/01619/OUT – Land Adjacent to Duddon Hall, Tarporley Road, Tarvin, Chester – Land adj to Duddon Hall, Tarporley Road, Tarvin - It was confirmed that the Parish Council had no objections to this planning consultation.

23/01609/AGR - Land Adjacent to Duddon Hall, Tarporley Road, Tarvin, Chester – Land adj to Duddon Hall, Tarporley Road, Tarvin. It was noted that the Parish Council had not been consulted on this.

23/01869/FUL – Chestnut Grove, Tarporley Road, Duddon CW6 0HA – Modification of rear windows and side windows to existing garage, to facilitate the use as a home office/ancillary room. It was noted that the Parish Council had no objections to this planning consultation.

It was noted that the following planning applications had been determined since the last meeting:-

23/00451/FUL – 12 New Road, Duddon, Chester CW6 0HE – Tow storey and part single storey rear extension and front porch - **Approved**.

Response from CWaC – following the Parish Council receiving concerns from residents on the removal of trees and hedges on land adjacent to 12 New Road, Duddon, CWaC Planning Enforcement Team confirmed that there was nothing they were able to do about this as the site is not in a conservation area and the original permission for this state did not require the trees to be retained. The Enforcement Team have however notified the Forestry Commission about the removal as a felling licence may have been required. The Planning Enforcement Team have also requested that the developer comply with HSE Safety Requirements on the site.

ACCOUNTS

Cashbook

RESOLVED 23/016: that the YTD Cashbook dated 19th July 2023 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 23/017: that Cllr Green signs the Bank Reconciliation and Bank Statements.

Clerk's Subscription to Local Councils Direct

RESOLVED 23/018: that the Parish Council approve contributing towards the Clerk's subscription to Local Council's Direct at a cost of £110 split between five Parish Council's, therefore costing this Parish Council £22.00

Poppy Wreath for Remembrance Sunday

RESOLVED 23/018: that the Parish Council purchase a Poppy Wreath and 10 Lamppost Poppies for Remembrance Sunday.

Authorisation of Payments

RESOLVED 23/019: that the following income and expenses be approved:-

Income

Bank Interest	£10.85, £12.28 & £13.11
Clotton Hoofield Parish Council (contribution towards Kings Coronation event)	£389.39
VAT Rebate	£425.63

Expenses

Duddon, Clotton & District War Memorial Hall (Reimbursement for Kings Coronation Event)	£993.78
Clerk's Salary for Tax Point 3	£250.27
HMRC payment	£62.60
Clerk's Salary for Tax Point 4	£250.27
HMRC Payment	£62.60
Clerk's Expenses	£146.14
Shires Accountancy (1/2 yearly Payroll Services upfront)	£61.20

THE COMMUNITY

Following the Playground Equipment Safety Inspection, it was reported that the bushes in the swings had now been replaced. Fencing has been replaced. The Clerk had also met with HAGS about providing quotes to replace the netting on two of the playground activities and received a quote of £2,841.00 and also providing costings to replacement these two items with alternative play equipment. The Clerk was waiting on receiving the quotes on the replacement items.

Duddon, Clotton and District War Memorial Hall – discussed under public participation.

Community Events: It was reported that the following events had been organised for the Community:-

18th November Christmas Wreath Making event for volunteers from the village – the Parish Council would be looking for around 15 volunteers to assist in this activity.

2nd October – Duddon Primary School (year 6) is working with the Twigtwister to create Willow Remembrance Poppies to decorate the fence at the Memorial Hall and Primary School.

Both of these events will be funded by the Parish Council following the grant received from United Utilities.

CORRESPONDENCE

Police and Crime Commissioner – tackling waste crime – was received, circulated around the Parish Council and noted.

Police and Crime Commissioner 6 Month Review – was received, circulated around the Parish Council and noted.

Police and Crime Commissioner meeting with Cheshire West Town and Parish Councils – the meeting took place on 27th June and the notes of the meeting were circulated and noted by Parish Councillors.

Cheshire West and Chester – Appointment of Chief Executive – it was reported that Delyth Curtis has been proposed to replace Andrew Lewis as the Chief Executive of Cheshire West and Chester Council.

Ultrafast Fiber to the Community – an update in relation to the installation of the Ultrafast Fiber to the area was received, circulated around the Parish Council and noted.

United Utilities Pipeline – an update in regard to the installation of the new pipeline between Utkinton and Tarvin was received in writing and noted at the meeting.

Tarporley War Memorial Hospital a notice was circulated highlighting Defibrillator Training that the Memorial Hospital had planned and encouraged residents to attend.

ACTION: Look to see what grants are available to fund a defibrillator.

Message from Clotton Hoofield Parish Council – a email from Clotton Hoofield Parish Council with regards to the lack of defibrillators in the area was noted and it was agreed to look to see what grants are available.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 18th September 2023 at 7.00pm at Duddon Clotton and District Memorial Hall.

Meeting finished: 19.45

Duddon and Burton Parish Council Planning Register 2022

Received	Number	Location	Description	PC Response	Result
Fri 12 Aug 2022	22/03072/FUL	Well House Farm Duddon Common Lane Duddon Chester Cheshire CW6 0HG	Demolition of existing house, garage and outbuilding, erection of detached dwelling, garage and ancillary outbuilding, creation of new access and gates	Concern about the size of the property and where it was being located was reported to CWaC	Approved
Mon 28 Nov 2022	22/04416/S73	Land Adjacent To 12 New Road Duddon Chester Cheshire CW6 0HE	Part single, part two storey rear extension to existing dwelling and the construction of a two storey dwelling to the side with new access. This application to vary conditions 3, 4 and 8 of planning permission ref: 21/01153/FUL		Awaiting Decision
Wed 11 January 2023	22/04541/HE D	Various Locations Along The Route of A Proposed Sewer Pipeline From Utkinton To Tarvin Via Duddon	Removal of various sections of mid and end hedgerows (16 locations) to lay a new wastewater pipeline	No objections	Awaiting Decision
Tue 28 Mar 2023	23/01021/FUL	Land Adjacent To Duddon Hall Tarporley Road Tarvin Chester	Proposed change of use of machinery and produce store to incorporate loose housing of livestock.	No objections	

Duddon and Burton Parish Council Planning Register 2023

Received	Number	Location	Description	PC Response	Result
Thu 18 May 2023	23/01619/OUT	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	No objections	Awaiting decision
Wed 17 May 2023	23/01609/AGR	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Not consulted	Decided
Wed 07 Jun 2023	23/01869/FUL	Chestnut Grove Tarporley Road Duddon Chester CW6 0HA	Modification of rear windows and side windows to existing garage, to facilitate the use as a home office/ancillary room	No objections	Awaiting decision
Mon 17 Jul 2023	23/02269/FUL	Sycamore Cottage Back Lane Duddon Chester CW6 0EY	Demolition of existing conservatory and erection of two storey rear extension with first floor balcony, single storey rear extension and demolition of flat roof store to outbuilding and rebuilt to enlarge outbuilding for home office	No objections	Awaiting decision

AGR – Agricultural application
 CAT – Conservation area tree
 FUL – Full application
 LBC – Listed building consent
 PDQ – Agricultural Buildings to Dwelling Houses
 REF - Appeal
 S73 – Minor material amendments
 LDC – Lawful Development Certificate
 TPO – Tree Preservation Order

Trudy Ryall-Harvey
 07/09/2023

Budget Element		Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	2023-24 Actual	2023-24 Budget	Variance	Commentary
EXPENDITURE																	Costs include VAT
People & Expenses																	
Clerk's Salary		250	250	250	250	250	500	250	255	255	255	255	255	3,026	3,025	-1	
HMRC		62	62	63	63	65	130	65	65	65	65	65	65	835	780	-55	
Expenses			133		117		100		100		100		100	650	600	-50	Clerk expenses
Training					29						50		50	179	350	171	
Professional service																	
Insurance			1,043											1,043	1,109	66	3 year fixed cost deal (yr 2)
Internal Audit			50											50	50	0	
External Audit														0	0	0	No external Audit Required
Payroll				61			61							152	136	-16	
General Services																	
Website																	
Bank Charges							125							125	125	0	
Election for 2023-24							548							548	548	0	If election contested
Village Hall Room Hire											150			150	150	0	
Admin.																	
Membership/Subscriptions		159					6	8			40			213	208	-5	CHAIC & SLCC & Mid Orshire Footpath Society
Data Protection fee		40												40	35	-5	Move to Direct Debit
Grants																	
Village Hall														0	0	0	
Church Yard Grant (from CWAC)		1,530												1,530	1,600	70	Money received in from CWAC in March 2022
Projects																	
Village Enhancements														500	500	0	
Community Workshops							700		700					1,400	1,400	0	
Wildflower Projects									600					600	600	0	Funded by donations held in earmarked reserves
Playground Annual Inspection & Maintenance										600				212	700	488	E500 towards Playground maintenance, £200 towards inspections
Coronation Celebrations		994				12				200				994	1,000	6	
Ad Hoc Beneficial Items (S137)								87						87	87	0	Lumpsum Poppies and Wreath
Inflation %	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Contingency % of above	0.00%	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
TOTAL CASH OUT		2,042	2,533	374	459	77	2,170	1,160	1,020	520	660	320	1,000	12,334	13,003	669	

RECEIPTS																	
Precept	7926	1.00%	8,405											8,405	8,405	0	
Bank Interest			4.93	10.85	12.28	13.11								41	0	-41	
Churchyard Grant supplied by CWAC														1,600	1,600	0	
VAT recovery				425.63										426	0	-426	
CWAC contribution			320											320	0	-320	
Moneys used from Reserves							700		600					3,000	3,000	0	
Other			389.39											389	0	-389	
TOTAL CASH IN			8,730	826	12	13	0	700	700	600	0	0	2,600	14,181	13,005	-1,176	
Transaction Cash flow			6,688	-1,707	-362	-445	-77	-1,470	-460	-420	-520	-320	1,600	1,847	-6		

Cash in Bank	20856		27,545	25,838	25,476	25,031	24,954	23,483	23,023	22,603	22,083	21,423	21,103	22,703			1,847
			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar			

DUDDON AND BURTON PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2023-24

STATEMENT DATE	Description	Cheque No	Power	PN	EXPENDITURE excluding VAT						VAT	Receipts	Totals	Comments	Resolved	No.
					People & Expenses	Professional Services	General Services	Admin	Grants	Projects						
03/04/2023	St Peter's Church, Duddon	000013	7	16												1
04/04/2023	HMRC PAYE	000011	1	16	-62.60				-1,530.19			-1,530.19	Churchyard Grant refund to Church	22/053	2	
11/04/2023	Bank Interest			19							4.93	4.93	Bank Interest	23/015	3	
12/04/2023	CWac			19							8,405.00	8,405.00	CWac Precept Payment	23/015	4	
19/04/2023	CWac			19							320.00	320.00	CWac Ward Members Grant towards Coron	23/015	5	
28/04/2023	Mrs T Ryall-Harvey	000016		19	-250.47							-250.47	Clerk's Salary Tax Point 1	23/015	6	
05/05/2023	ICO	000014		19				-40.00				-40.00	Data Protection Subscription	23/015	7	
05/05/2023	HMRC PAYE	000017		19	-62.40							-62.40	PAYE Contribution for Tax Month 1	23/015	8	
09/05/2023	Bank Interest			22							10.85	10.85	Bank Interest	23/015	9	
16/05/2023	Clerk's Expenses	000019		19				-127.86				-133.11	Clerk's Expenses	23/015	3	
16/05/2023	Sue Irlam	000018		19								-50.00	Internal Auditor	23/015	10	
19/05/2023	Gallaghers Insurance	000020		19			-1,043.42					-1,043.42	Annual Insurance payment	23/015	11	
19/05/2023	Clotton Hoofield Parish Council			22							389.39	389.39	Contribution towards Kings Coronation Event	23/019	12	
22/05/2023	HMRC VTR			22							425.63	425.63	VAT Rebate	23/019	13	
23/05/2023	Duddon, Clotton & Dift	000024		22								-993.78	Kings Coronation Event	23/019	12	
24/05/2023	CHALC Subscription	000015		19				-158.73				-158.73	CHALC Annual Subscription	23/015	14	
26/05/2023	Mrs T Ryall-Harvey	000021		19	-250.27							-250.27	Clerk's Salary Tax Point 2	23/015	15	
30/05/2023	Mid Cheshire Footpath	000023		19			-8.00					-8.00	Annual Subscription	23/015	16	
09/06/2023	Bank Interest			22							12.28	12.28	Bank Interest	23/019	17	
15/06/2023	HMRC PAYE	000022		19	-62.60							-62.60	PAYE Contribution for Tax Month 2	23/015	18	
23/06/2023	Shire Accountancy Ltd	000025		22			-61.20					-61.20	1/2 yearly Payroll Services	23/019	19	
29/06/2023	Mrs T Ryall-Harvey	000027		22	-250.27							-250.27	Clerk's Salary Tax Point 3	23/019	20	
04/07/2023	HMRC PAYE	000026		22	-62.60							-62.60	PAYE Contribution for Tax Month 3	23/019	21	
10/07/2023	Bank Interest			22							13.11	13.11	Bank Interest	23/019	22	
27/07/2023	Mrs T Ryall-Harvey	000028		22	-250.27							-250.27	Clerk's Salary Tax Point 4	23/019	23	
27/07/2023	Mrs T Ryall-Harvey	000030		22			-140.26					-146.14	Clerk's Expenses	23/019	24	
02/08/2023	HMRC PAYE	000029		22	-62.60							-62.60	PAYE Contribution for Tax Month 4	23/019		
09/08/2023	Bank Interest										14.28	14.28	Bank Interest			
15/08/2023	Ringwood Fencing	000031								-9.96		-11.95	Replacement Rails for Playground Fence			
05/09/2023	Mrs T Ryall-Harvey	000032			-250.27							-250.27	Clerk's Salary Tax Point 5			
11/09/2023	HMRC PAYE	000033			-62.60							-62.60	PAYE Contribution for Tax Month 5			
												0.00				
												0.00				
												0.00				
												0.00				
												3,792.00				
TOTALS					-1,626.95	-1,162.62	0.00	-466.85	-1,530.19	-1,003.74	-13.12	9,595.47				

RECONCILIATION

Current Account	£5,329.34
Deposit Account	£19,319.60

TOTAL	£24,648.94	Balance Brought Forward
less Undeared Payments		Balance

TOTAL £24,648.94

792.00
356.94
548.94
£0.00

Monies held in Reserves		£4,498.29
Earmarked for Playground Maintenance & Refurbishment	£5,500	
Earmarked for Repair of Safety Surfacing	£2,000	
Earmarked for Replacement Noticeboard	£2,000	
Earmarked for Community Projects	£2,000	
Earmarked for Kings Coronation/Jubilee Celebration	-£113	
Earmarked for Wildflower Planting	£320	
1 years Precept	£7,383	
Unallocated Money	£5,879	

DUDDON AND BURTON PARISH COUNCIL

Bank Reconciliation to Cashbook 2023-24

Presented at Council Meeting 18th September 2023

Prepared by Trudy Ryall-Harvey

Balance shown on Cashbook	£24,648.94
Lloyds Bank Accounts as at 11th September 2023	
Current Account	£5,329.34
Deposit Account	£19,319.60
TOTAL	£24,648.94
Less: Unpresented Payments	£0.00
TOTAL	£24,648.94
Reconciliation	YES

BUSINESS ACCOUNT [REDACTED]
DUDDON AND BURTON PARISH COUNCIL

£ 5,329.34 Current balance

BB INST ONLINE [REDACTED]

£ 19,319.60 Balance



Subscriptions 2023-24

Membership subscriptions for the year 2023-2024 are now due. The annual subscription for an affiliated Club or Parish Council is £8.

You can renew the Parish Council's or an affiliated Club's subscription in the following ways:

*(i) Make a payment by online banking to the Society's account - **account name:** Mid-Cheshire Footpath Society, **sort code:** 55-61-31, **account number:** 70598487 providing the name of the Parish Council or affiliated Club as the reference; or*

(ii) Complete the form below and send it with a cheque (made payable to the Mid-Cheshire Footpath Society) for £8 to the Honorary Treasurer, Mr A Harbottle, Khumbu, Huxley Lane, Tiverton, Tarporley, CW6 9NF. If a receipt is required, please supply a SAE to minimise our costs.

✂ Cut here _____ Cut here ✂

Mid-Cheshire Footpath Society – Membership renewal 2023/24

Name of Parish Council
or affiliated Club:

Address:

Postcode:

Income received since the last meeting for noting:					Gross Amount	Comment
09/08/2023	Bank Interest				14.28	Bank Interest
??/09/2023	Bank Interest				???	Bank Interest
Payments made since the last meeting for approval						
Date	Payable to	CHQ No.	Net Amount	VAT	Gross Amount	Comment
05/09/2023	Mrs T Ryall-Harvey	000032	£250.27	£0.00	£250.27	Salary Tax Month 5
15/08/2023	Ringwood Fencing	000031	£9.96	£1.99	£11.95	Playarea Maintenance
11/09/2023	HMRC PAYE	000033	£62.60	£0.00	£62.60	HMRC Payment Tax Point 5
Payments not yet made for approval						
Date	Payable to		Net Amount	VAT	Gross Amount	Comment
	Mrs T Ryall-Harvey		£41.80		£41.80	Clerk's Expenses
	Mrs T Ryall-Harvey		£250.27		£250.27	Salary Tax Month 6
	HMRC PAYE		£62.60	£0.00	£62.60	HMRC Tax Month 6
	Linux Internet		£47.88	£9.58	£57.46	Cloud Hosting for 12 Months
	Linux Internet		£23.98	£4.80	£28.78	2 Year Domain Registration
	The Mid-Cheshire Footpath Society		£8.00	£0.00	£8.00	Subscription for 2023-24

From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 29 August 2023 13:17
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: NALC Briefing: DLUHC Consultation on Local Plans
Attachments: PC2-23 Local plans.docx.pdf

Importance: High

Dear ChALC member

NALC has requested that we circulate the attached briefing to you. They will be responding to this consultation as many local councils will have an interest in feeding in their own views on how the local plan making process can be reasonably made more efficient without the government seeing to implement wildly unrealistic timeframes. The briefing sets out NALC's current policy positions and the main consultation questions they will be responding to. NALC seeks the views of member councils in response to these questions to help inform their submission to the DLUHC.

Please email any responses to this consultation **directly** to chris.borg@nalc.gov.uk by 17.00 on 22nd September 2023.

Kind regards

Sharon Angus-Crawshaw
Admin Support Officer (Part-time)
Please note I do not work on Wednesdays



MAKE A CHANGE
BECOME A COUNCILLOR

Cheshire Association of Local Councils
Park View Business Centre
Combermere
Whitchurch
SY13 4AL

www.chalc.org.uk

25 AUGUST 2023

PC2-23 | LOCAL PLANS

Summary

Local plans are generally produced by local planning authorities (LPAs) but local (parish and town) councils have a huge interest in them and such plans are directly linked to neighbourhood plans which many local councils produce. The Department for Levelling Up, Housing and Communities (DLUHC) have issued a consultation seeking views on proposals to implement the parts of the Levelling Up and Regeneration Bill which relate to plan-making, to make plans simpler, faster to prepare and more accessible.

The main consultation document can be downloaded [here](#) . The consultation closes at DLUHC on 18 October, 2023.

Context

The consultation seeks insight on:

- how local plans (and minerals and waste plans) can be made simpler to understand and use.
- how local plans (and minerals and waste plans) can be positively shaped by the views of communities about how their area should evolve.

NALC will be responding to this consultation as many local councils will have an interest in feeding in their own views on how the local plan making process can be reasonably made more efficient without the government seeking to implement wildly unrealistic timeframes, also ensuring that the golden thread between timescales required to update and make local plans and those required to make and update neighbourhood plans, is retained undamaged.

NALC's current policy positions

- The government has said it wants to see local planning authorities reviewing their local plans every five years. NALC will be arguing very strongly that this is an impractical requirement that places impossible pressures on LPAs and on neighbourhood planning groups whose plans are aligned to the local plans. A review every 10 years would be demanding enough. The emphasis should be on the quality and the soundness of the

plans and not on the speed with which it might be possible to produce them.

- NALC will support a planning system which incorporates a significant role for local councils. It will not support any diminution of local councils' statutory right to comment on planning issues at all stages of their evolution, whether they be development planning matters or spatial planning policies.
- NALC will support a soundly based planning system which represents the most reliable tool for the sustainable allocation of land, and which represents the three pillars of sustainability equally, i.e., social, economic, and environmental factors.
- NALC is arguing for the complete removal of the whole concept of National Development Management Policies (NDMPs) which will have the effect of unjustly trumping any local or neighbourhood plan.

Consultation Questions

The main consultation questions NALC will be responding to in this consultation are as below and NALC seeks the views of county associations and member councils in response to these questions to help inform its own submission to DLUHC:

Chapter 1: Plan content

Question 1: Do you agree with the core principles for plan content? Do you think there are other principles that could be included?

Question 2: Do you agree that plans should contain a vision, and with our proposed principles preparing the vision? Do you think there are other principles that could be included?

Question 3: Do you agree with the proposed framework for local development management policies?

Question 4: Would templates make it easier for local planning authorities to prepare local plans? Which parts of the local plan would benefit from consistency?

Question 5: Do you think templates for new style minerals and waste plans would need to differ from local plans? If so, how?

Chapter 2: The new 30-month plan timeframe

Question 6: Do you agree with the proposal to set out in policy that planning authorities should adopt their plan, at the latest, 30 months after the plan preparation process begins?

Question 7: Do you agree that a Project Initiation Document will help define the scope of the plan and be a useful tool throughout the plan making process?

Chapter 3: Digital plans

Question 8: What information produced during plan-making do you think would most benefit from data standardisation, and/or being openly published?

Question 9: Do you recognise and agree that these are some of the challenges faced as part of plan preparation which could benefit from digitalisation? Are there any others you would like to add and tell us about?

Question 10: Do you agree with the opportunities identified? Can you tell us about other examples of digital innovation or best practice that should also be considered?

Question 11: What innovations or changes would you like to see prioritised to deliver efficiencies in how plans are prepared and used, both now and in the future?

Chapter 5: Evidence and the tests of soundness

Question 14: Do you think this direction of travel for national policy and guidance set out in this chapter would provide more clarity on what evidence is expected? Are there other changes you would like to see?

Question 15: Do you support the standardisation of evidence requirements for certain topics? What evidence topics do you think would be particularly important or beneficial to standardise and/or have more readily available baseline data?

Question 16: Do you support the freezing of data or evidence at certain points of the process? If so which approach(es) do you favour?

Chapter 7: Plan examination

Question 22: Do you agree with our proposals to speed up plan examinations? Are there additional changes that we should be considering to enable faster examinations?

Question 23: Do you agree that six months is an adequate time for the pause period, and with the government's expectations around how this would operate?

Chapter 8: Community engagement and consultation

Question 24: Do you agree with our proposal that planning authorities should set out their overall approach to engagement as part of their Project Initiation Document? What should this contain?

Question 25: Do you support our proposal to require planning authorities to notify relevant persons and/or bodies and invite participation, prior to commencement of the 30-month process?

Question 26: Should early participation inform the Project Initiation Document? What sorts of approaches might help to facilitate positive early participation in plan-preparation?

Question 27: Do you agree with our proposal to define more clearly what the role and purpose of the two mandatory consultation windows should be?

Question 28: Do you agree with our proposal to use templates to guide the form in which representations are submitted?

Chapter 9: Requirement to assist with certain plan-making

Question 29: Do you have any comments on the proposed list of prescribed public bodies?

Question 30: Do you agree with the proposed approach? If not, please comment on whether the alternative approach or another approach is preferable and why.

Chapter 13: Community Land Auctions

Question 39: Do you have any views on how we envisage the Community Land Auctions process would operate?

Question 40: To what extent should financial considerations be taken into account by local planning authorities in Community Land Auction pilots, when deciding to allocate sites in the local plan, and how should this be balanced against other factors?

Chapter 14: Approach to roll out and transition

Question 41: Which of these options should be implemented, and why? Are there any alternative options that we should be considering?

Chapter 15: Saving existing plans and planning documents

Question 42: Do you agree with our proposals for saving existing plans and planning documents? If not, why?

Your evidence

Please email your responses to this consultation to chris.borg@nalc.gov.uk by 17.00 on 22 September 2023. County associations are asked to forward this briefing onto all member councils in their area.

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From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 31 August 2023 13:50
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: INVITATION: ChALC 2023 Annual Meeting Thursday 12th October

Dear ChALC Member Council

You are warmly invited to send up to two representatives to our Annual Meeting and AGM on **Thursday 12th October 2023**, which will be an in-person event held at **Helsby Community Sports Club, Callendar Way, Helsby, WA6 0FX**

A light buffet supper will be served from 6pm, and representatives will be able to network and browse the information stands* prior to the Annual Meeting commencing at 7pm. *Further details to follow but Cheshire CPRE and Cheshire Community Action have both confirmed they will be attending.

We are delighted to have secured Professor Andrew Hull, Chair of the Sandstone Ridge Trust, as our guest speaker for the evening. The [Sandstone Ridge Trust](#) is based in Tattenhall and is the key partner supporting Natural England and the consultants working on the designation process for the proposed Cheshire Sandstone Ridge AONB which lies at the heart of the area covered by ChALC. Professor Hull will be providing an update on developments and his colleagues will also be bringing an information stand. They are all keen to network and engage with interested councils.

The evening will conclude at 9pm.

To book your place(s) please contact either [Nikki](#) or [Sharon](#) at the ChALC office.

Kind regards

Sharon Angus-Crawshaw
Admin Support Officer (Part-time)
Please note I do not work on Wednesdays



MAKE A CHANGE
BECOME A COUNCILLOR

Cheshire Association of Local Councils
Park View Business Centre
Combermere
Whitchurch
SY13 4AL

www.chalc.org.uk

From: Police Crime Commissioner <Police.Crime.Commissioner@cheshire.police.uk>
Sent: 31 August 2023 11:27
To: Police Crime Commissioner
Subject: Working together to tackle 'honour'-based abuse in Cheshire

Dear Clerk,

Since December 2022 I have been working in partnership with Savera UK – a charity that provides support for those experiencing 'honour'-based abuse (HBA) and harmful practices – to raise awareness of these abhorrent crimes and support victims.

This was initially through providing funding for a HBA and Harmful Practices specialist worker at Savera UK to provide one-to-one support for survivors and people at risk of HBA in Cheshire. In May I secured further funding to enable Savera UK to boost their awareness-raising work and deliver training to schools and professionals who work with vulnerable people on how to spot the signs of HBA and support victims.

We know that HBA and harmful practices will be taking place in Cheshire, but we also know that they are underreported. It's vital that victims have confidence in reporting their experiences and a conference was held in July with partners from the police, criminal justice and charity sector to outline how we can work together in Cheshire to achieve this.

The next stage of the work to tackle HBA in Cheshire involves us knowing what level of understanding there is in our communities and wider professional sectors around HBA and harmful practices, to better inform future work.

We're also asking if frontline professionals who have regular contact with people who may be victims of HBA on a daily basis would benefit from training designed to help spot the signs of HBA and harmful practices.

As people return from their summer holidays, we have set up a short survey which is available here and will be open until midday on Friday 29 September: <https://www.smartsurvey.co.uk/s/PCCHBA1/>. Please do forward this throughout your networks.

The more data we can gather to inform our campaign and raise awareness of HBA and harmful practices, the more we will be able to identify and support victims.

Best Wishes

John

Office of the Police & Crime Commissioner
01606 364000



Email: pcc@cheshire.police.uk

Address: Clemonds Hey | Oakmere Road | Winsford | Cheshire | CW7 2UA

Website: www.cheshire-pcc.gov.uk

Register for updates: [Commissioner's Newsletter](#)



Welcome to my latest newsletter for residents of Cheshire.

I hope that you have been able to spend time with family and loved ones over the summer holidays.

Since my last update we have seen Cheshire Constabulary in national headlines, following the trial and sentencing of Lucy Letby. The nature and extent of her crimes have shocked and horrified us all, and I pay tribute to the many officers and staff who worked day and night to bring her to justice.

Over summer I have continued my work to tackle 'honour'-based abuse in Cheshire, and I have been out across the county to hear about how my community funding is making a difference.

Op Hummingbird

As with every story you see in the news, there is so much more that goes on behind the scenes. Delivering justice for Lucy Letby's victims and their families was the result of years of hard work by the Operation Hummingbird team and [the Constabulary](#) [has produced a documentary](#) of interviews with senior officers, giving the public an insight into the headlines.



Project Cherish

Through my Police Innovation Fund, Cheshire Constabulary has issued 3,000 seatbelt covers to neurodiverse children across Cheshire. The covers contain cards which will enable emergency responders to communicate with children who may be non-verbal or have other additional needs at the scene of an accident. [Watch the video and find out more.](#)



Savera UK Survey

Following a [successful conference](#) to highlight the importance of tackling 'honour'-based abuse in Cheshire, Savera UK and I have launched a survey to find out what people already know about this abhorrent crime and what more we can do to help people and professionals spot the signs. [Have your say here.](#)



Back on track

Through my Community Cashback Fund I have supported [LiveWire's 'Back on Track' project](#), which works with young people aged 12-18 who are at-risk of school exclusion and potentially becoming involved in crime.



PCC's Awards

Last month I held an [awards evening at police HQ](#) for individuals and organisations who have gone above and beyond in working with the police to make Cheshire even safer. I always want to shine a spotlight on the everyday heroes who make this the safest county to live in, work in and visit.



Disability Awareness

It was a pleasure to once again attend Disability Awareness Day alongside the police museum and local policing team. It's always great to get direct feedback from people about the issues affecting them and how as Commissioner I can bring different areas into focus for the Constabulary.



Thank you for reading this latest update.

For more news and information don't forget to visit my website, and if there is anything I can do to help then please don't hesitate to contact me via the details below.

Best Wishes,

A handwritten signature in black ink that reads "John Dwyer".

John Dwyer
Police and Crime Commissioner for Cheshire

From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 01 September 2023 12:04
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: FW. NALC / De Montfort University Local Council Elections Survey 2023 - Invitation to take part in a new national data collection on the 2023 local elections

Importance: High

Dear Colleague

Please see the below message from NALC for your consideration

The National Association of Local Councils (NALC) have teamed up with De Montfort University's Local Governance Research Centre (LGRC) to conduct a new national data collection about the local (parish and town) council elections held on 4 May 2023. This research will allow us to learn much more about how to support the running of local elections and how to ensure that local councils are able to hold elections locally without having to rely as much on co-option.

To support this, we are asking a representative of each local council which held elections on 4 May this year to complete a short survey to tell us about their experiences of the election. We are seeking one response per council, on behalf of the council, from either the clerk or the mayor/chair of the council.

This survey seeks to understand:

- How local councils were supported to run the election
- Which support helps most
- How councils encourage potential candidates to stand for election
- How successful different approaches are
- The processes used to co-opt additional councillors when the council has insufficient elected councillors.

The survey takes less than 15 minutes to complete. While we fully understand that there are many demands on your time, it is crucial to get the views of local councils like yours.

The deadline for completion of both the local council and county association survey questions is **17:00 on Friday 6 October 2023.**

To access the survey, please click the following link:

<https://de-montfort.onlinesurveys.ac.uk/nalc-lgrc-election-survey-2023> .

Sharon Angus-Crawshaw
Admin Support Officer (Part-time)
Please note I do not work on Wednesdays



MAKE A CHANGE
BECOME A COUNCILLOR

From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 31 August 2023 13:50
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: Cheshire West and Chester Online Connections Event: Develop a new strategic plan for the borough 27th September at 6pm

Cheshire West and Chester Council is working with partners, communities and local people to develop a new strategic plan for the borough. Town and Parish Councils are invited to join this online engagement session to help shape a new four-year plan that will guide our work for 2024-2028.

Speaker: Morgan Jones, Strategy and Innovation Manager

Building on the approach of the current [Council Plan](#), which asks all of us to play our part in creating a better borough, the new plan will continue to support our joint ambitions.

The Borough Plan will focus on our shared strengths, so we can work together to make a difference on the things that matter most for west Cheshire. It will also provide the context for our budget conversations, and how we respond to the financial challenge facing public services across the country.

After a short presentation, we invite you to join the conversation and want to hear from you:

- What are the strengths we should build on in your community?
- What are the key things we should focus on improving?
- How could we work more effectively together?
- How can we work differently in the face of increasing demand and reducing resources?

To register your interest in attending this online meeting email nikkiroberts@chalc.org.uk or sharonangus-crawshaw@chalc.org.uk by Tuesday 26 September 2023. A Teams meeting link will then follow.

Sharon Angus-Crawshaw
Admin Support Officer (Part-time)
Please note I do not work on Wednesdays



Cheshire Association of Local Councils
Park View Business Centre
Combermere
Whitchurch
SY13 4AL

www.chalc.org.uk

Chester Local Policing Unit Parish Council Update



Local Officers -

Sergeant – James Dingsdale

Beat Manager – Owain Hughes

Police Community Support Officer – James Hannath

POLICE COMMUNITY SUPPORT OFFICER WORK

EDUCATION

I'm pleased to say that I was able to get funding to launch a Road Safety project over the four schools I cover, Tarvin, Kelsall, Duddon and Delamere.

The project is set to launch in September and is aimed at raising awareness of Road Safety and tackling parking and speeding in the local community. This will include assembly presentations and working with the Junior Safety Officers.

The funding, supported by Crime Beat, has purchased ten cones for each school which are to be decorated by children and placed outside the school where parking presents a safety concern or issues caused by inconsiderate parking. The ideas also being that an emotional connection and awareness is raised with parents.

It will also fund a competition to be held with a road safety poster, where one winner from each school will have the poster professionally printed and placed around their community.

CRIME PREVENTION

Having received several complaints and intelligence around drugs and ASB at the Tarvin Health Centre I was able to support staff with security devices to help deter the issue escalating. Using both targeted patrols and Operation Revision to offer more regular visibility there has been a reduction in concerns reported.

COMMUNITY ENGAGEMENT SUPPORT

I was pleased to part of Kelfest and the Kelsall folk festival, further funding was applied to purchase several family engagement resources. These resources are aimed around health and well-being, which can be used to promote community engagement day and support local community events.

Please let me know your calendar of events so we can ensure that the support we want to give you is there!

KELSALL WELLBEING HUB

I have received great support from Helen at the Kelsall Wellbeing Hub, and lots of ideas are getting shared, one was on the 14th of August where we attended to offer youth engagement, Bike Marking and other crime prevention in partnership with Cheshire West and Chester Community Safety Warden Ian Cliff.

RESIDENTS VOICE

We are keen to have feedback from our Residents Survey, taking only a few minutes to complete we use the information to understand and set priorities, demands and concerns.

COMMUNITY SPEED WATCH

Speeding is the main priority from feedback of Residents Voice; however, we have had no interest in community speed watch. If this is something you are keen to learn more about, please let me know.

LOOKING FORWARD

I have had fantastic support from Tarvin Online....please see the link and if there are any other local pages who would like information from me, please contact me.

[TarvinOnline | DRAFT - FM Looking Forward - Police Engagement with Vulnerable residents](#)

STORYTIME WITH THE POLICE

As part of summer youth engagement, we ran a Storytime with Tarvin Library where we offer stories around safety and the emergency services.

COLD CALLER INCIDENT

There was an incident of a cold caller in Oakmere whereby a male has attended and sold a fire extinguisher for £250 to an elderly and vulnerable couple.

The couple who are in their late 80s and early 90s, one with dementia and the other just coming out of surgery for cancer were cold called upon on the 3rd of August 2023 at around 530pm.

It is believed that the male would have researched the area, having found that the company does exist in Sheffield and London through Company House. Although there are no criminal offences the conduct of the cold caller has brought concern that sales targeting has happened and that they have failed to refund the product under the consumers rights.

The same product purchased is online for just £35.00.

The fact that the aggrieved person couldn't lift the extinguisher.

That signs of no cold callers were ignored.

It can be very difficult to say no once the door is opened, if possible, follow these tips...

Use a chain when opening the door.

Use a no callers sticker on the door.

Use CCTV (even a dummy camera).

Never give money or bank details over.

Never accept an ID card as proof.

Never accept a leaflet or telephone number as genuine.

Always contact a family member, friend or the Police if you feel pressured or unsafe.

We continue to work with Trading Standards on this incident but please be vigilant.

Please refer to the Cheshire Police website for full breakdown of crime statistics for your area.

[Tarvin and Kelsall | Your area | Cheshire Constabulary](#)



Road Safety/Speed Engagement –

TRUCAM 3 MONTH TARGETING

Number of Activations

TARVIN - BYPASS ROAD (0)

DUDDON A51 (5)

KELSALL - CHESTER ROAD (17)

DELAMERE - STATION ROAD (2)

Police Surgery Dates -

29/08/23 Tarvin Community Centre 6PM - 7PM

04/09/23 Kelsall Wellbeing Hub 11AM -12PM

07/09/23 Delamere Community Centre 6PM - 7PM

24/09/23 Tarvin Community Centre 11AM - 12PM

25/09/23 Kelsall Community Hub 11AM - 12PM

28/09/23 Delamere Community Hub 11AM -12PM

Residents Voice - It is important to us that we know about the issues that cause you concern. We have set up a survey where you can tell us about the things you would like us to focus on in your area.

Please complete the survey by following this link - [Resident's voice | Cheshire Constabulary](#)



As part of our ongoing work to deter people from committing crime in Cheshire, we have invested in forensic property marking kits to identify those responsible for theft. The work we are doing in this area of prevention is branded Operation Shield. Neighbourhood Policing Teams are visiting households and businesses to introduce forensic property marking. They are offering householders and business owners free kits which are made by a UK company called Selectamark Security Systems plc. Their product is called SelectaDNA.

What is SelectaDNA? It is a cutting-edge way of protecting your property from theft. Each bottle within the kit contains a unique DNA code and thousands of tiny microdots that, once applied, identify it as yours.

Please remain vigilant and report any crime/suspicious activity via 101 or via Cheshire Police website - www.cheshire.police.uk 999 in an emergency.



Follow us on Facebook

[Tarvin and Kelsall Police | Facebook](#)