

MEETING OF DUDDON AND BURTON PARISH COUNCIL

To the Members of Duddon and Burton Parish Council: You are hereby summoned to attend the next Parish Council Meeting on Monday 23rd September 2024 to be held at Duddon, Clotton and District War Memorial Hall, at 7.00pm, for the transaction of the business set out below.

Signed *Trudy Ryall-Harvey*, Clerk
16/09/2024
duddonandburtonparishcouncil@gmail.com
07784 486 767

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

AGENDA

1.	APOLOGIES	And reason for absence.
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair and for a maximum of 20 mins in total.) <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Duddon and Burton. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
4.	ACCEPTANCE OF MINUTES	To approve and sign the minutes of the Parish Council meeting held on 22 nd July 2024.
5.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed
6.	ACCOUNTS	1. To accept the Cash Book. 2. To note the Budget v Outturn Sheet 3. To approve the Bank Reconciliation against Cashbook YTD. 4. To approve payments made and income received since last meeting.
7.	THE COMMUNITY	Playground Equipment – to receive an update on the maintenance to be undertaken to the Playground Equipment
8.	CORRESPONDENCE	- Tarporley War Memorial Hospital Trust – Big Listening Event - Cheshire West and Chester Council – Design Code Consultation. - Cheshire Sandstone Ridge – Online Survey. - Any other correspondence received since the last PC Meeting.
9.	PARISH COUNCIL MATTERS	- Action Plan – to review the Action Plan for 2024-25 and agree items for inclusion in the Action Plan for 2025-26. - Local Council Award Scheme – to receive an update upon this application.
	DATE OF NEXT MEETING	The next meeting will take place on Monday 25 th November at 7.00pm at Duddon, Clotton and District War Memorial Hall.

**Minutes of Duddon and Burton Parish Council Meeting
at Duddon, Clotton & District Memorial Hall on Monday 22nd July 2024 at 7.00pm**

PRESENT:

Cllr C Cummins

Cllr G Goulbourne - Chairman

Cllr A Green

Cllr K Warburton

Cllr T Cooper – Ward Councillor

Members of the Public: 1

CLERK: Mrs T Ryall-Harvey

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr M Lightfoot due to ill health and Cllr E Lush (Ward Councillor) due to previous meeting commitment.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

PUBLIC PARTICIPATION

A resident representing the Duddon, Clotton and District War Memorial Hall attended the meeting and provided an update following conversations that were being held between Clotton and Hoofield Parish Council and Shell about the originally proposed solar panels that were to be fitted to the Memorial Hall. A formal proposal had been submitted to Shell and the Parish Council/Memorial Hall Committee were waiting on a response from Shell. They hoped to have further information within the next four weeks.

A resident representing the Duddon, Clotton and District War Memorial Hall reported that a representative of the Committee had been in touch with the Tarvin Youth Football Team to discuss the proposal to install a defibrillator at the village hall. They are looking to organise a joint meeting to discuss the funding of this.

ACTION: Clerk to confirm to Duddon, Clotton and District War Memorial Hall representative the link to apply for match-funding towards the purchase of a defibrillator and case.

A resident representing the Duddon, Clotton and District War Memorial Hall reported that the fault with the floor was being investigated further on 12th August, and the heating software was still waiting on engineer to come back to program. Cllr Green undertook to chase with the engineer.

MINUTES OF THE MEETING

RESOLVED 24/015: That the minutes of the meeting held on 16th May 2024 be confirmed as a correct record and signed by the Chairman.

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 11th July 2024 and it was noted that no planning applications had been received since the last meeting and no planning determinations had been received from CWaC.

ACCOUNTS

Cashbook

RESOLVED 24/016: that the YTD Cashbook dated 11th July 2024 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 24/017: that Cllr Cummins signs the Bank Reconciliation and Bank Statements.

Remembrance Sunday

RESOLVED 24/018: that 1 x Poppy Wreath at a cost of £25.

Authorisation of Payments

RESOLVED 24/019: that the following income and expenses be approved:-

Income received since the last meeting for noting:				Gross Amount	Comment
09/05/2024	Lloyds Bank			£10.12	Bank Interest
10/06/2024	Lloyds Bank			£10.80	Bank Interest
09/07/2024	Lloyds Bank			£9.80	Bank Interest
27/05/2024	Skiptons			£29.66	Compound Interest
27/06/2024	Skiptons			£30.74	Compound Interest
Payments made since the last meeting for approval:					
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
16/05/2024	ICO	£35.00	£0.00	£35.00	Data Protectionn Subscription
20/05/2024	Bank Charges	£1.70	£0.00	£1.70	Bank Charges
06/06/2024	Gallaghers	£900.20	£0.00	£900.20	Annual Insurance Renewal
25/06/2024	Mrs T Ryall-Harvey	£264.20	£0.00	£264.20	Clerk's Salary Tax Month 3
28/06/2024	HMRC PAYE	£66.00	£0.00	£66.00	Tax Month 3
Payments not yet made for approval					
Payable to		Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey		£73.83	£5.86	£79.69	Clerk's Expenses
HMRC		£66.00	£0.00	£66.00	PAYE for Tax Month 4
Mrs T Ryall-Harvey		£264.20		£264.20	Salary Tax Month 4

THE COMMUNITY

It was noted that the Annual Inspection of the Playground Equipment had been completed and the report was provided to the meeting.

It was agreed to seek a quote from Northwich Town Council for the rust/corrosion treatment of the yellow climbing frame and the net climbers and tunnel.

CORRESPONDENCE

CWaC – Request for Extra Time to Comment on Planning Application – new arrangements – the new arrangements with regards to planning application consultations was received from Cheshire West and Chester Council (CWaC) and noted by the Parish Councillors.

Email from Resident – it was noted that the Parish Council had received and replied to an email enquiry from a resident requesting an update on the speeding issues she had raised at a previous meeting. The Parish Council had responded to confirm that no further information had been received from Cllr T Cooper in relation to the road markings he had proposed in 2023.

Information had also been received from the Traffic Management Department of the Police Force which included the following information:-

On 23/5 the van attended from 12:30 to 14:05, 6 offences were recorded on the a 51 top speed being 44mph.

The Camera Team Manager for the area is on leave at the moment and would be able to provide further information about the frequency and schedules. However, the Traffic Officer comments that the department is currently short staffed for a couple of reasons and the demand always outstrips capacity. Also for better understanding the team usually give a location good attention for a while and see whether that has an effect. If the speeding levels reduce, they will tend to attend less frequently and ultimately if they are attending at locations and capturing no offences then that location will see low attendance as efforts are focused areas where a clear issue remains.

It was reported that one of the camera team had provided a comprehensive answer:-

The manager sends us to areas, and we pick which sites we go to, based on a number of factors including activations and personal preferences. At the moment, each area is visited about twice a week depending on staffing. Duddon actually receives significantly more enforcement than most sites. Between January and June this year we went there 12 times for a total of 24hrs and 4 minutes and detected 114 offences. In that time, it was the 16th most used site in the county and 4th in Chester LPU. To put it into context, we have 131 sites for the vans and carried out 541 enforcement sessions so the average number of times we went to each site is just over 4 so we are going to Duddon nearly 3 times as often as the 'average' site.

CWaC – Help us to share a new Household Waste Recycling Centre Service – this consultation was noted by Parish Councillors and the clerk encouraged anyone who is interested to submit a response.

PCSO Update – a note from the PCSO was circulated with the agenda papers and noted at the meeting.

PARISH COUNCIL MATTERS

The Parish Councillors were asked to review the update Financial Regulations that were circulated with the agenda papers. These were reviewed and it was proposed by Cllr Goulbourne and seconded by Cllr Green and unanimously **RESOLVED 24/020** that these be adopted.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 23rd September at 7.00pm in the Duddon Clotton and District Memorial Hall.

Meeting finished: 19.34

Signed:..... Dated:

Duddon and Burton Parish Council Planning Register 2022-23

Received	Number	Location	Description	PC Response	Result
Wed 11 January 2023	22/04541/HE D	Various Locations Along The Route of A Proposed Sewer Pipeline From Utkinton To Tarvin Via Duddon	Removal of various sections of mid and end hedgerows (16 locations) to lay a new wastewater pipeline	No objections	Awaiting Decision

Duddon and Burton Parish Council Planning Register 2023-24

Received	Number	Location	Description	PC Response	Result
Thu 18 May 2023	23/01619/OUT	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	Land Adj To Duddon Hall Tarporley Road Tarvin Chester	No objections	Awaiting decision
Thur 18 Jan 2024	EN578557156	Burton Farm, Burton, Chester CW6 0ER	Farm buildings that were used to raise Turkey's are being used as Industrial Units without any change of use.	Council Officer assigned to review	
Tue 19 Mar 2024	24/00825/LDC	Honeysuckle Farmhouse Burton Road Bruen Stapleford Chester CW6 0ES	The application seeks lawful confirmation that the change of use of Honeysuckle Farmhouse from residential to a holiday let is lawful.	No objections	Refused

Duddon and Burton Parish Council Planning Register 2024-25

Received	Number	Location	Description	PC Response	Result

AGR – Agricultural application
 CAT – Conservation area tree
 FUL – Full application
 LBC – Listed building consent
 PDQ – Agricultural Buildings to Dwelling Houses
 REF - Appeal
 S73 – Minor material amendments
 LDC – Lawful Development Certificate
 TPO – Tree Preservation Order

Trudy Ryall-Harvey
 16/09/2024

DUDDON AND BURTON PARISH COUNCIL CASHBOOK - FINANCIAL TRANSACTIONS 2024-25

STATEMENT DATE	Description	Power	PN	EXPENDITURE excluding VAT					VAT	Receipts	Totals	Comments	Resolved
				People	Professional Services	General Services	Admin	Grants	Projects				
09/04/2024	Interest (Gross)		35							9.77	9.77	Bank Interest	24/014 1
10/04/2024	Cheshire West and Chester		35							8,825.00	8,825.00	Annual Precept Payment	24/014 2
19/04/2024	Cheshire Association of Local Authorities		35				-161.12				-161.12	CHALC Annual Affiliation Fees	24/014 3
19/04/2024	Mid-Cheshire Footpaths		35				-8.00				-8.00	Annual Subscription Fees	24/014 4
19/04/2024	Phil Sanders		35		-57.00						-57.00	Annual Internal Auditor	24/014 5
19/04/2024	PQR Limited		35		-54.00						-54.00	Payroll Provision Apr - Oct 2024	24/014 6
25/04/2024	Mrs T Ryall-Harvey		35	-264.20						-10.80	-264.20	Clerk's Salary Tax Month 1	24/014 7
27/04/2024	Skipton		35							30.56	30.56	Compound Interest	24/014 8
29/04/2024	HMRC PAYE		35	-66.00							-66.00	PAYE Payment for Tax Month 1	24/014 9
30/04/2024	NALC		35				-50.00			-10.00	-60.00	National Association of Local Councils's Subscr	24/014 10
09/05/2024	Interest (Gross)		41							10.12	10.12	Bank Interest	24/019 10
16/05/2024	ICO ZB331348		41				-35.00				-35.00	Data Protection Subscription	24/019 11
20/05/2024	Mrs T Ryall-Harvey		35				-96.88			-9.66	-106.54	Clerk's Expenses	24/014 12
20/05/2024	Ringwood Fencing		35						-15.04	-3.01	-18.05	Materials for repairs to Play area Fence	24/014 13
20/05/2024	Bank Service Charge		41				-1.70				-1.70	Bank Charges	24/019 14
24/05/2024	Mrs T Ryall-Harvey		35	-264.20							-264.20	Clerk's Salary Tax Month 2	24/014 15
27/05/2024	Skipton		41							29.66	29.66	Compound Interest	24/019 16
29/05/2024	HMRC PAYE		35	-66.00							-66.00	PAYE Payment for Tax Month 2	24/014 17
10/06/2024	Interest (Gross)		41							10.80	10.80	Bank Interest	24/019 18
06/06/2024	Gallaghers		41		-900.20						-900.20	Insurance	24/019 19
18/06/2024	Bank Service Charge		41				-7.00				-7.00	Bank Charges	24/019 20
25/06/2024	Mrs T Ryall-Harvey		41	-264.20							-264.20	Clerk's Salary Tax Month 3	24/019 21
27/06/2024	Skipton		41							30.74	30.74	Compound Interest	24/019 22
28/06/2024	HMRC PAYE		41	-66.00							-66.00	PAYE Payment for Tax Month 3	24/019 23
09/07/2024	Interest (Gross)		41							9.80	9.80	Bank Interest	24/019 24
19/07/2024	Service Charge		41				-7.00				-7.00	Bank Charges	24/019 25
24/07/2024	Mrs T Ryall-Harvey		41				-73.83		-5.86		-79.69	Clerk's Expenses	24/019 26
25/07/2024	Mrs T Ryall-Harvey		41	-264.20							-264.20	Clerk's Salary Tax Month 4	24/019 27
27/05/2024	Skipton		41							29.84	29.84	Compound Interest	24/019 28
29/07/2024	HMRC PAYE		41	-66.00							-66.00	PAYE Payment for Tax Month 4	24/019 29
09/08/2024	Bank Interest									9.40	9.40	Bank Interest	24/019 30
19/08/2024	Service Charge						-7.00				-7.00	Bank Charges	24/019 31
25/08/2024	Mrs T Ryall-Harvey			-264.20							-264.20	Clerk's Salary Tax Month 5	24/019 32
27/08/2024	Skipton									30.93	30.93	Compound Interest	24/019 33
29/08/2024	HMRC PAYE			-66.00							-66.00	PAYE Payment for tax Month 5	24/019 34
09/09/2024	Bank Interest									8.08	8.08	Bank Interest	24/019 35
13/09/2024	Linux Internet				-57.46						-57.46	Annual Cloud Hosting of Website	24/019 36
13/09/2024	Morral Play Services				-95.00				-19.00		-114.00	Playground Inspection Fees for 23 & 24	24/019 37
25/09/2024	Mrs T Ryall-Harvey			-264.20							-264.20	Clerk's Salary Tax Month 6	24/019 38
27/09/2024	HMRC PAYE			-66.00							-66.00	PAYE Payment for tax Month 6	24/019 39
											0.00		24/019 40
											0.00		24/019 41
											5,368.94		24/019 42
TOTALS				-1,981.20	-1,163.66	0.00	-447.53	0.00	-15.04	-58.33	9,034.70		

RECONCILIATION

Current Account	£5,559.53
Deposit Account	£9,517.32
Skiptons Deposit Account	£10,173.38
TOTAL	£25,250.23
Less Uncleared Payments	

TOTAL **£25,250.23**

Monies held in Reserves

Earmarked for Playground Maintenance & Refurbishr	£5,500
Earmarked for Repair of Safety Surfacing	£2,000
Earmarked for Replacement Noticeboard	£2,000
Earmarked for Community Projects	£2,000
Earmarked for Kings Coronation/Jubilee Celebration	-£113
Earmarked for Wildflower Planting	£320
1 years Precept	£7,383

Year to date balance	£5,368.94
Balance Brought Forward	£19,881.29
Balance	£25,250.23
	£0.00

Clerk: *Trudy Ryall-Harvey*
Clerk

16/09/2024

Duddon and Burton Parish Council															OUT-TURN 2024-25										Updated 16/09/2024		
Budget Element			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Actual 2024-25	Budget 2024-25	Variance	Commentary									
EXPENDITURE																		Costs include VAT									
People																											
Staff Costs			330	330	330	330	330	330	330	330	347	347	347	347	4,029	4,028	-1										
Professional service																											
Insurance															900	1,109	209	3 year fixed cost deal (yr 2)									
Internal Audit			57		900										57	50	-7										
External Audit															0	0	0	No external Audit Required									
Payroll			65					103							168	170	2										
General Services																											
Website								57							57	90	33										
Election for 2023-24															0	0	0	No election for 2024									
Bank Service Charge				1.7	7	7	7								23	0	-23										
Village Hall Room Hire												120			120	120	0										
Admin																											
Membership/Subscriptions			229						22	100		40			291	292	1	CHALC & SLCC & Mid Cheshire Footpath Society									
Expenses				53		49		34				100		100	435	600	165	Clerk expenses									
Training				54		31			50			50			185	200	15										
Data Protection fee				35											35	40	5	Move to Direct Debit									
Grants																											
Village Hall															0	0	0										
Church Yard Grant (from CWaC)														1,600	1,600	0	Money received in from CWaC in March 2022										
Other Grants														500	500	0											
Projects																											
Village Enhancements									60					250	310	310	0										
Village Maintenance											875				875	1,500	625										
Community Events									500						500	500											
Playground Annual Inspection & Maintenance				18			114							175	307	310	3	£500 towards Playground maintenance, £200 towards inspections									
Ad Hoc Beneficial items									55						55	0	-55	Lampost Poppies and Wreath									
Inflation %		2.00%							24	11	11	13	9	25	93	228	135										
Contingency % of above		1.00%							12	6	5	7	5	10	45	114	69										
TOTAL CASH OUT			681	491	1,237	417	337	535	1,156	447	1,238	677	361	3,007	10,585	11,762	1,177										
RECEIPTS																											
Precept			8,825												8,825	8,825	0										
Bank Interest - Lloyds			9.77	10.12	10.80	9.80	9.40	8.08	22	22	22	22	22	22	190	264	-74										
Bank Interest - Skiptons			30.56	29.66	30.74	29.84	30.98								152		152										
Churchyard Grant supplied by CWaC													1,600		1,600	0											
VAT recovery													70		70	0											
CWaC contribution															0	0	0										
Moneys used from Reserves									500					500	1,000	0											
Other															0	0	0										
TOTAL CASH IN			8,865	40	42	40	40	8	522	22	22	22	22	2,192	11,837	11,759	-78										
Transaction Cash flow			8,184	-452	-1,196	-377	-297	-527	-634	-425	-1,216	-655	-339	-815	1,251	-6											
Cash in Bank		19881	28,066	27,614	26,418	26,041	25,744	25,217	24,583	24,158	22,942	22,287	21,948	21,133				1,251									
			Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar													

DUDDON AND BURTON PARISH COUNCIL

Bank Reconciliation to Cashbook 2024-25
Presented at Council Meeting 23rd September 2024
Prepared by Trudy Ryall-Harvey

Balance shown on Cashbook	£25,250.23
Lloyds Bank Accounts as at 16th September 2024	
Current Account	£5,889.73
Deposit Account	£9,517.32
Skiptons Account	£10,173.38
TOTAL	£25,580.43
Less: Unpresented Payments	£330.20
TOTAL	£25,250.23
Reconciliation	YES

BUSINESS ACCOUNT [REDACTED]
DUDDON AND BURTON PARISH COUNCIL

£ 5,889.73 Current balance

BB INST ONLINE [REDACTED]

£ 9,517.32 Balance

Community Saver Iss 11 Monthly

Current Balance ?

£10,173.38

Available Balance: £10,173.38

Current interest rate (gross)% 3.35%
^

Maturity Date: N/A

Income received since the last meeting for noting:				Gross Amount	Comment
09/09/2024	Lloyds Bank			9.04	Bank Interest
09/09/2024	Lloyds Bank			8.08	Bank Interest
27/07/2024	Skiptons			29.84	Compound Interest
27/08/2024	Skiptons			30.93	Compound Interest
Payments made since the last meeting for approval					
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
18/06/2024	Bank Charges	-£7.00	£0.00	-£7.00	Bank Charges
19/07/2024	Bank Charges	-£7.00	£0.00	-£7.00	Bank Charges
19/08/2024	Bank Charges	-£7.00	£0.00	-£7.00	Bank Charges
25/08/2024	Mrs T Ryall-Harvey	-£264.20	£0.00	-£264.20	Clerk's Salary Tax Month 5
29/08/2024	HMRC PAYE	-£66.00	£0.00	-£66.00	Tax Month 5
13/09/2024	Linux Internet	-£47.88	-£9.58	-£57.46	Annual Cloud Hosting of Website
13/09/2024	Morral Play Services	-£95.00	-£19.00	-£114.00	Playground Inspection Fees for 23 & 24
Payments not yet made for approval					
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
	Mrs T Ryall-Harvey	£33.70	£0.00	£33.70	Clerk's Expenses
	HMRC	£66.00	£0.00	£66.00	PAYE for Tax Month 6
	Mrs T Ryall-Harvey	£264.20		£264.20	Salary Tax Month 6



TARPORLEY
WAR MEMORIAL HOSPITAL TRUST
Registered Charity Number: 700336

THE BIG LISTENING EVENT

One of our key objectives as a Trust is to actively listen to our communities and receive their feedback. We aim to understand the requirements and main priorities for services we could potentially support in the community, including physical and mental health and overall well-being.

TWMH Trust is here to benefit the health and well-being of the local community at every stage of life. We work in partnership with others and offer funding support to enhance health and social care services, **going above and beyond what the NHS provides**. Examples of services we currently support include:

- | | |
|---|-------------------------------------|
|  Twice weekly daycare at the hospital | Monthly CPR training |
|  Monthly Tinnitus Support Group | Purple Angels Dementia Support |
|  Cardiac Risk in the Young Heart Screening | End-of-Life Care Community Sessions |

But we know we can do more, and so, as we set our sights on the future, we are reaching out to you, our community, to tell us:

What specific service(s) or support would you like to see introduced by the Trust?

You can reply using any of the methods below:



Text to 07395798482



Call and leave your voice reply: 07395798482



Copy this link <https://forms.office.com/e/vi6zQJDDAk>



The QR code



Pick up a hard copy at the Hospital reception or our Vintage Charity Shop (drop off point there)

Your input is invaluable in shaping our upcoming initiatives. **Thank you.**

From: Planning Policy (West) <spatialplanning@cheshirewest.gov.uk>
Sent: 28 August 2024 16:39
To: Planning Policy (West)
Subject: Cheshire West and Chester Design Code

Cheshire West and Chester Council are starting to develop a design code for the borough in partnership with Create Streets. Design codes are a collection of design principles which help residents define what good development and high-quality public streets and spaces look like in their area. A code sets out exactly what is expected of developers in a clear and visual manner. This leads to the creation of more beautiful and sustainable places within existing communities that local residents are more likely to support and treasure.

To support our initial analysis, we want to hear your views to set community objectives on what this design code should include to ensure development respects the area's unique heritage, landscapes and character. If you live, work, visit or study in Cheshire West and Chester we want to hear your views about which places, streets and buildings you like (or don't) via the interactive map in the link below. The views you share with us will play an essential role in shaping the code and determining the future of your communities.

<https://communities.createstreets.com/CWC>

We look forward to receiving your comments!
Planning Policy Team

Planning Policy Team
Planning and Place Making
Cheshire West and Chester Council
Email: planningpolicy@cheshirewestandchester.gov.uk
Visit: <https://www.cheshirewestandchester.gov.uk/>
Consultation Portal: <https://consult.cheshirewestandchester.gov.uk/kse>

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From: Sharon Angus-Crawshaw <sharonangus-crawshaw@chalc.org.uk>
Sent: 30 August 2024 12:10
To: Sharon Angus-Crawshaw
Cc: Nikki Roberts
Subject: Cheshire Sandstone Ridge - Online Survey

Dear ChALC Member Clerk or Chair – please see information below, which may be of interest, for consideration and/or sharing

Rising dramatically from the Cheshire Plain, the Cheshire Sandstone Ridge is a unique landscape covering 230 sq km of rolling hills and sandstone escarpments, punctuated with glacial meres and mosses and stretching from Frodsham in the north to Malpas in the south. The Ridge attracts thousands of visitors every year, and recently the area has been shortlisted for potential Area of Outstanding Natural Beauty (AONB) status. To support the process for obtaining AONB and to provide insights into who visits the Sandstone Ridge and why, the Sandstone Ridge Trust, in partnership with the University of Chester, is currently undertaking a Visitor Survey. (This project is funded by the UK Shared Prosperity Fund). The aim is simple – we need to get as large a sample as possible of people who visit the ridge, but also importantly those who don't.

The online survey takes around 5 minutes to complete, and the data gathered is entirely anonymous. Please click here to access the survey [Sandstone Ridge Visitor Survey](#). Deadline for completion is 30th September 2024.

The final survey report and findings will be published in early 2025 on the Sandstone Ridge Trust Website: <https://www.sandstoneridge.org.uk/>

If you have any questions, please contact Dr Tim Brown or Dr Gozde Turktarhan at Sandstonesurvey@chester.ac.uk

Sharon Angus-Crawshaw
Communications and Member Development Officer (Part-time)
Please note I do not work on Wednesdays



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DUDDON AND BURTON PARISH COUNCIL

Action Plan 2024-25

	Issue	Action	Lead	Resource Implications	Timescales
Crime & Community Safety					
1.	Crime & Community Safety	- Monitor PCSO Newsletters and raise issues with PCSO - Develop relationship with PCSO encourage attendance at PC Meetings.	All Parish Councillors Clerk	NIL NIL	Regular and frequent monitoring Bi-monthly

Events & Activities					
2.	Remembrance	Poppy Wreath Lamp-post Poppies Put Lamp-post Poppies and Willow-Poppies Up	Chairman Clerk Clerk	£30 Purchase of Poppy Wreath £30 Purchase of additional Lamp-post Poppies NIL	October-November September October
3.	Festive Decorations	Festive Wreaths – put up Wreaths around village	Chairman/PC	NIL	December

Communication					
4.	Communication of Parish Council activities	Include information of Parish Council meetings, vacancies and other important information on Noticeboards PC Website	Clerk Clerk	NIL NIL	Bi-Monthly Bi-monthly

Environment					
5.	Street Furniture	Undertake Audit of all PC Assets and establish any maintenance requirements	Chairman	£150	Annually
6.	Playground Equipment	- Undertake Annual Inspection. - Undertake any maintenance required.	Externally Parish Council	£60 £250	Annually As required

Planning, Enforcement & Neighbourhood Plan					
7.	Planning Applications	Circulate all planning applications to Parish Councillors Agree responses in support/neutral or objecting. Submit comments to Planning Department	Clerk Parish Council Clerk	NIL	As and when required.
8.	Enforcement Issues	Report Enforcement Issues brought to the Parish Council's attention to CWaC and monitor.	All Councillors /Clerk	NIL	As and when required.

Highways					
9.	Potholes and Highways/signs Damage	Report all potholes and highways/signs damage issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.
10	Gullies, Gutters, Grid & Ditches	Monitor and report any blocked gullies, gutters, grids & Ditches	All Councillors & Residents	NIL	Monthly review
11.	Highways Weeding	Report all highways weeding issues brought to the parish council's attention to CWaC and monitor.	Councillors /Clerk	NIL	As and when required.

Footpaths					
12.	Footpath Accessibility	Report all footpath accessibility issues brought to the parish council's attention to CWaC and monitor.	All Councillors/ Clerk	NIL	As and when required.

Community Resources					
13.	Grants	Develop Grant Giving Policy and roll out	Clerk	NIL	Within 6 months

Parish Council					
14.	Training	Identify any training needs of Clerk & Parish Councillors.	Councillors/ Clerk	£200	As and when required
15.	Parish Meeting	Organise Annual Parish Meeting to allow groups within the Parish to report activities that have been carried out to the Parish Council	Chairman/ Clerk	NIL	March
16.	Local Council Award Scheme	Apply for Foundation Award	Clerk	£60	May 2024