

Completion statement

PRESENT:

Cllr C Cummins

Cllr G Goulbourne - Chair

Cllr M Lightfoot

Cllr K Warburton

Members of the Public: 13

CLERK: Mrs T Ryall-Harvey

APOLOGIES FOR ABSENCE – Apologies were received and accepted from Cllr T Green due to previous engagement, Cllr Ted Lush (Ward Councillor) due to him attending another Parish Council meeting in his ward and Cllr T Cooper (Ward Councillor) due to him attending a CWaC council meeting.

DECLARATION OF PECUNIARY INTERESTS - No declarations were received.

UNITED UTILITIES – Three representatives from United Utilities attend the meeting and provided draft plans for the proposed extension to the Waste Water site in Duddon. The Area Engagement Lead for Duddon explained that following the previous application to transport the waste water to Tarvin to be processed which had been rejected they had now expanded the facilities in Duddon, however due to the equipment required the current site was not big enough and therefore it was proposed that plans would be submitted to expand to the rear of the site and create a new access road. Residents were reassured that once the expansion was up and running there would be no increase in noise as the expansion allowed the equipment currently on site to be accessed easier there may be increased noise level during the expansion work. It was confirmed that there would be no detention tank of any sort on the site.

Residents asked if a native hedgerow could be planted in front of the proposed Paladin fencing along to newly created access road.

Residents asked if the flashing beacon lights on vehicles accessing the site could be turned off once they were on site, as currently residents are seeing flashing beacon lights from 6am in the morning.

Residents asked for clarification as to how much growth capacity had been included in this project.

United Utilities confirmed the timescale for this project to be as follows:-

- They hoped to submit their planning application within next two weeks.
- They would be looking to carry out a public consultation event within one month of the planning application being submitted.
- Once the planning decision has been made, works on new access road would start late spring/early summer. The required electrical update would be scheduled for spring/summer and construction work would take place in Autumn/Winter 2026 with planting to take place in Spring 2027.

Three representatives from United Utilities left the meeting.

SPEEDING IN THE AREA – Cllr Cooper sent his apologies and therefore this item was deferred.

PUBLIC PARTICIPATION.

A resident spoke about Speeding on A51, following the residents survey at the end of November 2025, and following a near miss accident involving a lorry that mounted the curb narrowly avoiding a child walking to school.

The resident requested the Parish Council to consider supporting the purchase of a Speed Indicator Device for use outside the Primary School.

It was confirmed that Cheshire West and Chester Council would be reducing the speed limit outside the Primary School to 20mph during school travel times as per their recent consultation.

The resident reported that a guard rail and a pedestrian island had also been requested to CWaC Highways Department both of these suggestions had been rejected.

Next step they are asking for the Parish Council to pay for a SID device, and two Belinda bollards in front of the school similar to those outside of Calverley Primary School)

ACTION: Clerk to contact Ward Councillors and United Utilities to help support this initiative.

Cllr Goulbourne to speak to School House Trust

Resident to speak to PTFA

A resident provided an update from the village hall to say that the funding had been received from Shell on 24th December 2025 which was a contribution towards the installation of Solar Panels on the village hall, they were now looking to obtain three updated quotes prior to the work starting. The resident commented that they were disappointed that planning permission may need to be sought which brings with it an additional £300 charge.

A resident raised concerns they had regarding a recent planning application – 26/00080/PIP Land at Willington Road, Duddon - Permission in Principle for 1-5 dwellings. She outlined all of her concerns in relation to this planning application, the failure to protect the neighbouring grade 2 listed buildings and inaccuracies she believed there were in the Heritage Statement. She also raised concerns about the failure to protect 'protected species', with the proposal directly building on the flight path for bats. The resident was also concerned that there was no affordable housing being proposed on the site.

Another resident backed up these comments and additionally highlighted that within the Heritage Statement and Planning Statement it states that there is no functional or usage of the field by Duddon Old Hall, this is inaccurate as even though the field is no longer owned by the Owners of Duddon Old Hall, they have continued to rent the land and their animals graze it all year round.

A resident also reported that in the last 12 months thousands of tons of waste has been dumped on a neighbouring field adjacent to this site and they were concerned about any contamination of the land that this may have caused.

A resident raised concern that some neighbouring properties have not received the planning notification, and one resident who had received notification, only received it on 22nd January with closing date of 3rd February for comments, which they felt did not allow them enough time to pull together all of their thoughts and comments.

The Parish Council thanked the residents for their comments and undertook to consider these when they made their response to CWaC Planning Department.

9 residents left the meeting.

MINUTES OF THE MEETING

RESOLVED 25/036: That the minutes of the meeting held on 24th November 2025 be confirmed as a correct record and signed by the Chairman.

PLANNING

The council noted the Planning Register as circulated at the meeting, dated 18th January 2026.

It was reported that the following planning application had been received since the last meeting:-
2503494/FUL – The Old Bakery, Tarporley Road, Duddon Chester – Conversion and rebuilding of attached outbuilding into ancillary accommodation to include rooflights and flue - Parish Council had **no objections** to this application.

26/00080/PIP – Land at Willington Road, Duddon, Chester – Permission in principal for 1-5 dwellings – the Parish Council agreed the following comments to be submitted:- It sits outside the local service settlement boundary, believe there would be no benefit to the school or low cost/affordable housing to encourage the local residents to remain in the area.

It was noted that the following planning applications had received a determination since the last meeting:-

24/03157/FUL – Honeysuckle Farmhouse, Burton Road, Bruen Stapleford, Chester CW6 0ES – Retrospective change of use from a residential annex to a holiday let, alternations to doors and windows - **approved**.

ACCOUNTS

Cashbook

RESOLVED 25/037: that the YTD Cashbook dated 18th January 2026 be approved and the Outturn against Budget be noted.

Bank Reconciliation

RESOLVED 25/038: that Cllr Warburton signs the Bank Reconciliation and Bank Statements.

Churchyard Grant Application

RESOLVED 25/039 that the Parish Council submit a Churchyard Grant application on behalf of Duddon St Peter's Church to the claim value of £1,740.

Authorisation of Payments

RESOLVED 25/040: that the following income and expenses be approved:-

<i>Income received since the last meeting for noting:</i>				Gross Amount	Comment
27/11/2025	Int Compound			£20.83	Bank Interest
09/12/2025	Interest (Gross)			£4.58	Bank Interest
09/01/2026	Interest (Gross)			£4.90	Skiptons Interest
27/12/2025	Int Compound			£20.19	Skiptons Interest
<i>Payments made since the last meeting for approval</i>					
Date	Payable to	Net Amount	VAT	Gross Amount	Comment
08/12/2025	Mrs T Ryall-Harvey	£287.12	£0.00	£287.12	Clerk's Salary Tax Month 9
20/12/2025	Bank Charges	£8.50	£0.00	£8.50	Bank Charges
29/12/2025	HMRC PAYE	£215.60		£215.60	PAYE Q3
<i>Payments not yet made for approval</i>					
Payable to		Net Amount	VAT	Gross Amount	Comment
Mrs T Ryall-Harvey		287.32	£0.00	£287.32	Clerk's Salary Tax Month 10
Mrs T Ryall-Harvey		£177.70	£7.96	£185.66	Clerk's Expenses

ENVIRONMENT

Playground – Clerk confirmed that the ROSPA Inspection had been carried out and she was waiting on receipt of the report and undertook to bring it to a future meeting.

PARISH COUNCIL MATTERS

2026-27 Budget

RESOLVED 25/041: that the budget for 2026-27 be set at £10,807 as set out below:-

Budget Element	Budget 2026-27
EXPENDITURE	
People	
Staff Costs	4,390
Professional service	
Insurance	650
Internal Audit	57
External Audit	0
Payroll	224
General Services	
Website	206
Election	0
Bank Service Charge	54
Village Hall Room Hire	120
Admin	
Membership/Subscriptions	243
Expenses	450
Training	200
Data Protection fee	47
Grants	
Churchyard Grant (Supplied by CWaC)	1,000
Other Grants	500
Projects	
Village Enhancements	30
Village Maintenance	960
Community Events	500
Playground Annual Inspection & Maintenance	460
Ad Hoc Beneficial items (S137)	0
Inflation %	353
Contingency % of above	363
TOTAL CASH OUT	10,807

RECEIPTS	
Precept	9,363
Bank Interest - Lloyds	54
Bank Interest - Skiptons	240
VAT recovery	150
Churchyard Grant (Supplied by CWaC)	1,000
CWAC contribution	0
Use of Reserves Monies for Projects	0
Other	0
TOTAL CASH IN	10,807

Precept for 2026-27 - RESOLVED 25/042: to request a precept for 2026-27 of £9,363 which is a 5.7% increase on last years and a £2.20 increase on a Band D house.

Training – the clerk confirmed that she had booked training but not yet pulled together a schedule the Parish Council to review, she undertook to circulate one after the meeting and confirmed that the training she had booked was in line with the budget for 2026-27

Parish Meeting – The Clerk sought clarification as to when the Parish Council wished to hold the Annual Parish Meeting, it was confirmed that this should be held on 23rd March 2026.

CORRESPONDENCE

Proposed meeting with CWaC Head of Planning – Parish Councillors were reminded of the meeting that had been scheduled between local Parish Council's and the Head of Planning for Cheshire West and Chester Council on 9th February 2026 at 7.00pm if any Parish Councillors wished to attend.

Cheshire Date 30th March – The Clerk reported that Visit Chester/Cheshire had organised a Made in Cheshire Day for 2026 and it was scheduled to take place on 30th March, the theme this year was Made in Cheshire and CHALC was looking for unique stores that they could share to raise the profile of the Parish Council's of Cheshire. The Parish Council confirmed they did not wish to respond to this request.

Planning for the Future - The Clerk reported that CHALC was conducting a survey across the Cheshire West and Chester area to find out if the Parish Council have any plans for the future, how devolution will affect the Parish Councils, impacts on income and where social value could fit in, and what support may be needed. The Parish Councillors confirmed they did not wish to respond.

Parish Council's quarterly meeting with Police Beat Officer – The Clerk reported that Steve Harrison, Cheshire Police Beat Officer had contacted parish councils within his patch and offered quarterly joint meetings with councillors to discuss issues they may have. The Parish Council agreed that they would attend if they were available once the date and time of these meetings had been confirmed.

Peak Cluster – The Clerk shared information that had been circulated in regard to the current consultation by Peak Cluster Limited for an order granting development of a CCS Pipeline through Cheshire. The Parish Councillors noted this information.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Monday 23rd March 2026 at 7.00pm in the Duddon Clotton and District Memorial Hall.

Meeting finished: 20.18

Signed:.....



Dated: 26-3-26