

MEETING OF DUDDON AND BURTON PARISH COUNCIL

To the Members of Duddon and Burton Parish Council: You are hereby summoned to attend the Parish Council Meeting on Thursday 22nd September 2022 to be held at Duddon, Clotton and District War Memorial Hall, which will begin at 7.00pm, for the transaction of the business set out below.

MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ATTEND ALL COUNCIL MEETINGS
(Public Bodies (Admission to Meetings) Act 1960)

Signed *Trudy Ryall-Harvey*

Clerk
8/09/2022
duddonandburtonparishcouncil@gmail.com
07784 486 767

AGENDA

1.	APOLOGIES	And reason for absence.
2.	DECLARATIONS OF INTEREST	Members to declare any interest under the following categories: pecuniary, outside body and family, friend or close associate.
3.	PUBLIC PARTICIPATION	When members of the public may comment or raise questions regarding matters affecting the Parish. (max of 3 mins per person without prior agreement with Chair and for a maximum of 20 minutes in total.) - Trustee of Tarporley War Memorial Hospital Board will be in attendance and providing a update on the current situation with the Services. <i>This provides an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman) to participate by asking questions, raising concerns or making comments on matters affecting Duddon and Burton. No decision can be taken during this session, but the Chairman may decide to refer any matters raised for further consideration.</i> <i>N. B Councils cannot lawfully decide items of business that is not specified in the summons/agenda (LGA1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119</i>
4.	ACCEPTANCE OF MINUTES	To approve and sign the minutes of the Parish Council meeting held on Thursday 14 th July 2022.
5.	PLANNING	- To note planning applications as listed on the planning register, including comments submitted since the last meeting and enforcement matters. - To note any planning applications received since the agenda has been distributed
6.	ACCOUNTS	1) To accept the Cash Book. 2) To note the Budget v Outturn Sheet 3) To approve the Bank Reconciliation against Cashbook YTD. 4) To receive a status update on the opening of the bank account. 5) To receive the External Auditor Report and agree any actions. 6) To approve the pay scale increase of one SCP Point following the completion of the CiLCA qualification by the Clerk. 7) To approve Payments made and Income received since last meeting.
7.	THE COMMUNITY	To discuss responses received following the Community Survey
8.	PARISH COUNCIL MATTERS	- CWaC Items Reported – to receive a report for all items reported to CWaC and note any actions undertaken by CWaC. - Website – to receive an update on moving the Website. - Policies – to receive, review and adopt the following policies:- ▪ Grievance and Disciplinary Policies ▪ Equality and Diversity Policy ▪ Information and Data Protection ▪ Scheme of Delegation
9.	CORRESPONDENCE	- Refreshing the Police and Crime Plan – receive and note. - Neighbourhood Pride Scheme – to discuss possible application for funding. - Email from Resident - Any other correspondence received since the agenda was distributed.
	DATE OF NEXT MEETING	Proposed date Thursday 17 th November 2022 at 7.00pm at Duddon, Clotton and District War Memorial Hall