



**Minutes of a Meeting of Duddon Parish Council
Held at Duddon St. Peter's School on Tuesday 9th August 2016**

Present

Cllr G Goulborne	Chairman
Cllr A Green	
Cllr J Warburton	
Cllr C Cummins	
Cllr J Leather	

Mrs Sandie McBennett	Clerk to Duddon Parish Council
Mr Martin Lightfoot	Observer

09.08.01 WELCOME AND APOLOGIES FOR ABSENCE

No apologies received.
The Councillors welcomed Mr Martin Lightfoot of Burton.

09.08.02 DECLARATIONS OF PECUNIARY INTERESTS

Mr Martin Lightfoot reported a conflict of interest in Item 07.

09.08.03 MINUTES OF THE MEETING HELD ON 11th MAY 2016

Resolved: that the minutes of the meeting held on 11th May 2016 be confirmed as a correct record and signed by the Chair.

09.08.04 MATTERS ARISING FROM THE MINUTES OF 11TH MAY 2016

11.05.10 the Clerk had compiled a short survey on Survey Monkey regarding the change of Parish name.

09.08.05 PUBLIC PARTICIPATION

Mr David Leadbetter of Duddon Village Hall Committee was in attendance to report on the replacement of doors. Mr Leadbetter wished to note the works completed had been very much aided from the grants from Councillors Leather and Deynam. Works to the toilet block were also reported. Ongoing measurements had confirmed the subsidence had stopped. The VH Committee would confirm with their insurance company what is to happen moving forward; either put the brickwork back in original condition or submit an alternative proposal. Mr Leadbetter welcomed any assistance for repairs from helpers, volunteers and financial donations. The VH Committee had recently been reading a deed regarding the village hall dated from 1947 from the original constitution; it stated 4 organisations were entitled to put forward members for the VH Committee. Three of those were no longer in existence, the fourth was Duddon Parish Council, therefore DPC would be entitled to propose a member to the VH Committee. Mr Leadbetter also reported the hedge bordering the football field was in need of trimming back towards substation. CWAC own the hedge.

Action: Clerk to report the overgrown hedge to CWAC.

Cllr Leather reminded all present of the Smyle App which could be used to report such problems to CWAC.

09.08.06 BOROUGH COUNCILLOR'S REPORT

Cllr Leather reported on the "Community Infrastructure Levy". He explained the origins go back 10 years. It was designed to prepare a future plan on charging and on what the money should be spent on. Any infrastructure projects would be reported on and added to the list. The levy would be a charge on houses over 100 sq metres, giving a charge on the land of £11,000 thereabouts. It would represent a charge raised by the Council for the development which in turn would hopefully reduce land charges. It would only be raised in rural areas and Chester. A similar schedule for business properties was also proposed. 15% of the levy would be allocated to the parish; if it had a NHDP then 25% on monies would go to the parish.

Dee House Development in Chester was also under discussion to decide whether it should be removed; a decision from CWAC outstanding.

Cllr Leather wished to note he still had funds left in his Cllr budget; he would be interested to hear any proposals, particularly community infrastructure projects and those projects connected with community spirit.

Cllr Leather reported on the recent Parking Consultation. A meeting had been held at Tarvin Community Centre. It was a well attended meeting. The consultants will come back with a design.

Cllr Leather had found information relating the Section 106 Monies held from the Headless Woman development. He had also sent information to the Clerk on how to apply for it through the Localities team.

09.08.07 PLANNING APPLICATIONS

a) Planning Application – 16/02140/FUL Duddon Hall Cottage East, Tarporley Road, Duddon, Chester, CW6 0HA
Two storey side extension.

b) Planning Application – 16/02493/FUL Home Farm, Burton Road, Burton, Chester CW6 0ER
Demolition of milking parlour and outbuildings and conversion of barns to 6 dwellings and construction of pair of semi-detached dwellings, garage and associated parking.

Resolved: that the Parish Council raised no objections.

09.08.08 HIGHWAYS MATTERS

PCSO Ryan Reid had emailed to confirm the mobile speed checking unit had been positioned on the A51 during July when 146 drivers were caught over a 6-hour period.

Residents had also asked why a permanent speed camera was not installed on the A51.

Action: Clerk to email Highways.

09.08.09 PLAY AREA

Councillors discussed the following required work projects in the Play Area: -

- Purchase of 4 x new swing seats and 4 x swing chains.
- Contract to repaint and make good rusted swing frames.

Resolved: that the Parish Council agreed to the above repair and renovation projects.

The Clerk circulated to Councillors a design and outline quote from Creative Play, Chester to supply and install a timber “trim trail” in the greenspace area around the existing fenced play area. The plan was well received by Councillors. Consultation with residents would be required to progress the project.

Action: Clerk to contact Properties Dept at CWAC to confirm the details of the lease and if it was possible to add equipment to the green space with their permission.

Action: Clerk to confirm with Localities that the Section 106 money was still available.

Action: Clerk to communicate with residents to gauge interest and recruit a working party.

09.08.10 AUTHORISATION OF PAYMENTS/CONCLUSION OF AUDIT

The Parish Council was asked to authorise payment of the following accounts: -

Date	Cheque No	Payee	Details	Amount
06.07.16	100634	REFUND TO CLERK	HMRC PAYMENT	£120.00
06.07.16	100635	CLERK	SALARY	£480.33
06.07.16	100636	HMRC	HMRC PAYMENT	£120.00
06.07.16	100637	DUDDON ST PETER'S SCHOOL	HALL HIRE	£120.00
14.07.16	100638	SUTCLIFFE PLAY EQUIPMENT	REPLACEMENT SWING	£485.76
14.07.16	100639	INTOUCH CRM	WEBSITE DESIGN	£720.00
08.08.16	100640	CVSCE	PAYROLL ADMIN	£40.00

Resolved: that the above payments be agreed.

The Clerk reported the BDO Notice of Conclusion of Audit had been received.

Resolved: that the Annual Return is approved and accepted by the Parish Council.

09.08.11 CORRESPONDENCE

Mrs S Smith had emailed the Clerk to notify her of the overhanging trees on the A51 causing pedestrians to move into the road to pass.

Action: Clerk had reported, chase and check it had been done.

Several residents had contacted the Clerk regarding the problem of dog foul on pavements and footpaths in the village. Cllr Leather advised the “Pink Poo” campaign was readily available from CWAC and was already being used to good effect in other villages.

Action: Clerk would research the “Pink Poo” campaign and report back to residents.

09.08.12 WEBSITE

The website design was on-going. As soon as the change of name of the parish was processed; the website would be live.

09.08.13 CHANGE OF PARISH NAME

The Clerk had prepared a short survey asking residents what their preference would be; Duddon and Burton Parish Council, Burton and Duddon Parish Council or to remain the same. The view at the time of the meeting was to change the name to Duddon and Burton Parish Council; however, more residents needed to be part of the survey.

Action: that the Clerk would conduct a doorstep survey in September.

09.08.14

CASUAL VACANCY

Mr Martin Lightfoot of Home Farm, Burton had attended the meeting with a view to joining the Parish Council.

09.08.15

ANY OTHER BUSINESS

None reported.

09.08.16

DATE OF NEXT MEETING – THE ANNUAL MEETING OF THE PARISH COUNCIL

The next meeting of the Parish Council would be held on Tuesday 25th October 2016 at Duddon St Peter's School at 7.30pm.