



**Minutes of a Meeting of Duddon Parish Council
Held at Duddon St. Peter's School on 11th January 2017**

Present

Cllr G Goulborne
Cllr A Green
Cllr C Cummins

Chairman

Mrs Sandie McBennett

Clerk to Duddon Parish Council

11.01.01

WELCOME AND APOLOGIES FOR ABSENCE

Resolved: that apologies received from Cllr Lightfoot and Cllr Warburton be accepted.

11.01.02

DECLARATIONS OF PECUNIARY INTERESTS

No declarations were made.

11.01.03

MINUTES OF THE MEETING HELD ON 25TH OCTOBER 2016

Resolved: that the minutes of the meeting held on 25th October 2016 be confirmed as a correct record and signed by the Chair.

11.01.04

MATTERS ARISING FROM THE MINUTES OF 25th OCTOBER 2016

The Village Hall Committee had appealed for new members to join the committee. This had now been accomplished.

11.01.05

PUBLIC PARTICIPATION

11.01.06

DUDDON, CLOTTON & HOOFIELD WAR MEMORIAL HALL

Members of the Village Hall Committee were in attendance with the following matters to report: -

The wooden floor had risen in one area; specialists had attended and reported moisture to be the cause. The whole of the floor was losing adhesion in several places. The floor had been replaced in 1998 after a flood. The specialist tests would show if the water was condensed water or if it is rising water. Another specialist had attended and had set up another test area to see if it is condensation was coming up from the concrete slab. The committee had researched grant funding and planned to apply for one to replace the oil tank; the budget would be approximately £2,000 for a bunded tank size tank holding 1300 litres. The grant had an upper limit of £10,000; the rest of the grant would possibly be used to insulate the walls with a vapour barrier. The grants were available annually so another application could be made next year. In addition to the grant for £10,000 the Village Hall Committee would also like apply to both Duddon Parish Council and Clotton Hoofield Parish Council for grant aid. Cllr Deynam and Cllr Leather would also be approached.

Resolved: that Councillors agreed to grant aid assistance to Duddon, Clotton & Hoofield War Memorial Hall of £100.

11.01.07

BOROUGH COUNCILLOR'S REPORT

11.01.08

PLANNING APPLICATIONS

- a) Ref 16/04895/FUL Land at Back Lane to the Rear of the Nook, Duddon (Resubmission) (Approved)
- b) Ref 16/04769/FUL 5 New Road, Duddon (extension and alterations)
- c) Ref 16/04230/FUL 25 Willington Road (withdrawn)
- d) Ref 16/05315/FUL Holly Bank (change of use; part of existing dwelling to one dwelling)

Resolved: That the above planning applications be noted; no objections were raised.

11.01.09

BUDGET AND PRECEPT

Budget

The Clerk outlined the Parish Council Budget for 2017/18. Expenditure in future years was noted as increased rent and insurances for the greenfield site and play area and maintenance of the site.

Resolved: That the 2017/18 Budget be agreed.

Precept

Cllr Goulborne proposed the Precept be set at £6500 for the year 2017/18; Cllr Green seconded the proposal.

Resolved: That the Precept for the year 2017/18 for Duddon Parish Council be applied for at £6500.

CWac wished to make the annual CTRS Grant as a lump sum instead of as a decreasing annual payment over the next 2 years.

Resolved: That Councillors agreed to receive the CTRS Grant as one final payment of £318 to be paid in April 2017.

11.01.10

DUDDON ST PETER'S SCHOOL DONATION REQUEST

Cllrs discussed the application for grant aid from the Parish Council to provide new book storage in school to encourage pupil reading. Cllr Goulborne proposed Duddon St Peter's School be awarded £300; Cllr Green seconded the proposal.

Resolved: That the Parish Council agreed the grant application from Duddon St Peter's School for £300.

11.01.11

AUTHORISATION OF PAYMENTS

The Parish Council was asked to authorise payment of the following accounts: -

Date	Cheque No	Payee	Details	Amount
	100646	HMRC	PAYE	£120.00
	100647	CLERK	SALARY	£480.33

Resolved: that the above payments be agreed.

11.01.12

CHANGE OF PARISH NAME

Resolved: That Duddon Parish Council request of Cheshire West and Chester Borough Council that the name of the Parish of Duddon be changed to the Parish of Duddon and Burton under Section 75 of the Local Government Act 1972.

Action: The Clerk to liaise with Cwac.

11.01.13

PLAY AREA

The Clerk had contacted the Properties Department at CWAC to confirm the details of the lease and if it was possible to add equipment to the green space with their permission. The lease had expired in March 2016. Properties and Legal Departments of CWac had drawn up Heads of Terms for agreement.

Action: The Clerk to liaise with CWAC.

11.01.14

CORRESPONDENCE

Notification had been received regarding the amendment to the Central Gowy NHP led by Hargrave and Huxley Parish Council. The area in question to be included in the plan was Burton.

11.01.15

ANY OTHER BUSINESS

None reported.

11.01.16

DATE OF NEXT MEETING

The next meeting of the Parish Council would be held on 27th February 2017 at 7.30pm at Duddon St Peter's School.