

**Minutes of a Meeting of Duddon Parish Council
Held at Duddon St. Peter's School
on Tuesday 14th September 2015**

PRESENT

Cllr G Goulborne	Chairman
Cllr J Warburton	Vice Chairman
Cllr C Cummins	
Cllr A Green	

Mrs Sandie McBennett Clerk to Duddon Parish Council

- 14.09.01 APPOINTMENT OF NEW CLERK AND RFO TO THE PARISH COUNCIL
Resolved: That Mrs S McBennett be appointed Clerk to the Parish Council.
- 14.09.02 COUNCILLOR'S ACCEPTANCE OF OFFICE
Cllrs signed the forms Declaration of Acceptance of Office in the presence of the Clerk.
Resolved: That the Cllrs Declarations of Acceptance of Office be accepted and retained by the Clerk.
- 14.09.03 COUNCILLOR'S REGISTER OF INTEREST
Cllrs completed and signed the General Notice of Registrable Interests: Town and Parish Councils.
Resolved: That the new Register of Members Interests be accepted and witnessed by the Clerk. That the documents be published by CWAC on the website.
- 14.09.04 COUNCILLOR'S CODE OF CONDUCT
Cllrs agreed to the Code of Conduct.
Resolved: That the Cllr's Code of Conduct be adopted.
- 14.09.05 DECLARATIONS OF PECUNIARY INTERESTS
Resolved: Cllr G Goulbourne declared an interest in item 14.09.11 (b) of the Agenda as the application was from a close neighbour.
- 14.09.06 APOLOGIES FOR ABSENCE
Resolved: That no apologies had been received.
- 14.09.07 MINUTES OF THE MEETING HELD ON 7TH JULY 2015
Resolved: That the minutes of the meeting held on 7th July 2015 be confirmed as a correct record and signed by the Chairman.
- 14.09.08 MATTERS ARISING FROM THE MINUTES
Item 5 – The stile had been repaired.
Item 9 – The pothole reported on the A51 had been repaired.
Item 10 – The play area repairs were reported to be ongoing. An inspection report had been received and was being actioned by Cllr Goulborne.
- 14.09.09 PUBLIC PARTICIPATION
Members of the public attended the meeting and wished to comment on matters under Item 14.09.11 Planning Applications.
The applicants wished to explain they were returning to the area having grown up in Duddon and their parents still resided in the village. The main house had been rented out and had long term tenants. The planning application was subject to Section 106 which tied the outbuildings and annex to the main house.
Cllr Leather commented he did not attend the planning meeting and the application would be dealt with under delegated powers.
Letters from residents had shown support for the application.
Cllrs agreed there was a local need for the application to be successful.
- 14.09.10 BOROUGH COUNCILLOR'S REPORT
Councillor Leather reported on Cheshire West & Chester matters of interest.
- Cllr Leather gave copies of a leaflet "Keep Calm and Hang Up" aimed at warning and protecting residents of the dangers of fraud and bogus callers/door to door sales.

- Cllr Leather reported the Lord Mayor, Hugo Deynam was available to attend suitable events.
- The members Budget Scheme was also reported; worthy causes could apply for grants for projects with a community element with a minimum of £250.00.
- The speed limit on the A51 had been assessed. The speed limit was to be reduced from Clotton to the meeting of the A49 from 60mph to 50pmh.
- Flooding was being addressed by network engineers; cherry trees had been planted on top of drains. Work would be on-going until solved.
- Subsidence at Clotton on A51 was reported to as a result of erosion. Issues had been addressed. Foul sewage had polluted drains. An update had been requested.
- Winnington Lane was to be re-surfaced.

Resolved: Cllrs thank Cllr Leather for his attendance and information provided.

14.09.11

PLANNING APPLICATIONS

- a) Planning Ref 15/03232/FUL Chestnut Grove, Tarporley Road
Erection of single storey oak framed orangery to rear.

Resolved: That the Parish Council had no objections to the application.

- b) Planning Ref 15/03163/FUL Brookfield Cottage, Duddon Common Lane
Convert existing granny annexe to a single dwelling, incorporating part completed garage as habitable accommodation and demolition of adjoining storage buildings.

Resolved: That the Parish Council had no objections to the application.

- c) Tarvin Parish Council
Neighbourhood Area Application

Action: That the Clerk would make contact with the Clerk of Tarvin Parish Council to maintain links and hear more of the Neighbourhood Area Application and the implications which may be pertinent to Duddon.

14.09.12

REVIEW OF POLICIES AND STANDING ORDERS

- Charities Policy Statement
- Notification/Disclosure Relating to Complaints to Standards Committee at CE
- Public Sector Duties under Equalities Legislation
- The Localism Act 2011 – Disclosure Pecuniary Interests and Dispensations
- Standing Order for Delegation and Urgent Business

Resolved: That the Policies detailed above be agreed and adopted by the Parish Council.
Policies signed and retabled by the Clerk.

14.09.13

HIGHWAYS MATTERS

Cllr Leather had reported on Highways during his briefing.

14.09.14

PLAY AREA

An Inspection Report had been received; it would be studied in preparation for the next meeting of the Parish Council.

14.09.15

AUTHORISATION OF PAYMENTS

The Parish Council authorised the following payments:-

ChALK Subscription	£ 72.43
Duddon St Peter's Church	£800.00

Resolved: That the accounts for payment detailed above be agreed.

14.09.16

FUNDING FOR CCTV AT DUDDON VILLAGE HALL

David Leadbetter of Duddon Village Hall Committee was in attendance to report on matters from the Committee. There had been no further progress with respect to obtaining quotes for CCTV. DL reported there was concern that CCTV could invite more interest and therefore damage to the building. DL also mentioned damage to the front doors of the Village Hall which now required replacement. Quotes would be obtained for new doors. Cllr Leather reported there were Home Office Guidelines he could forward giving advice and that a visit from a Police Crime Prevention Officer would be of help. The Village Hall Committee was down to 2 members; an advert would be placed in "Tarporley Talk" for new committee members. The Village Hall had been redecorated inside recently. Keep Fit, Ti Kwondo, Indoor Bowls and Mums and Tots were regular users of the Hall.

The Cllrs thanked Mr Leadbetter for the update.

- 14.09.17 CORRESPONDENCE
A report from the Playground Inspectors had been received.
- 14.09.18 TRANSPARENCY FUND
The Clerk outlined the key points of the Transparency Fund to Cllrs. Cllrs were given the Guideline Booklet and Application Form to study. One of the main benefits to the Parish would be a Village Website and funding and other necessary equipment such as a scanner/printer and a router. The Transparency Fund would be considered on the next Agenda.
- 14.09.19 CASUAL VACANCY
No applications had been received from residents of Burton to join Duddon Parish Council.
The Clerk would advertise the vacancy in a prominent area of Burton.
- 14.09.20 ANY OTHER BUSINESS
Cllr Warburton reported on the Village Football Team. Two teams were no practicing and playing matches on the village pitch; an under 7's and an under 13's team would start in the near future. Cllr Gouldbourne agreed to keep the pitch cut. New goals may be required in the future.
- 08.09.21 DATE OF NEXT MEETING
30th November 2015 at Duddon St Peter's School at 7.30PM.