

Minutes of a Meeting of Duddon Parish Council
Held at Duddon St. Peter's School
on Tuesday 19th January 2016

PRESENT

Cllr G Goulborne Chairman
Cllr A Green
Cllr C Cummins

Mrs Sandie McBennett Clerk to Duddon Parish Council

19.01.01 Apologies for Absence

Resolved: Apologies for absence received from Cllr Deynam and Cllr Warburton were accepted.

19.01.02 Declarations of Pecuniary Interests

None received.

19.01.03 Minutes of the Meeting Held on 30th November 2015

Resolved: That the minutes of the meeting held on 30th November 2015 be agreed as a correct record and signed by the Chair.

19.01.04 Matters Arising

The Clerk had reported the fly tipping – it had not been removed to date.

Action: The Clerk would chase Waste Services.

The Clerk had reported the obscured chevron markers on the A51 – no action seen to date.

Action: The Clerk would renew the report.

Casual Vacancy – Cllr Goulborne reported a resident of Burton had been in touch and showed interest in the vacancy. Cllr Goulborne would report back at the next meeting of the Parish Council.

19.01.05 Public Participation

Mr and Mrs Smith were in attendance to speak with Councillors about the failed re-instatement on the A51 outside their home. The deteriorating road surface was reported to be causing the nearby houses to shake vigorously when heavy traffic used the road. Mr and Mrs Smith had lodged a complaint with CWAC and included the Clerk in the correspondence. The Clerk had pursued the complaint with the Highways Agency. A response from the Highways Agency was very welcome and promising. A visit then took place with the Highways Agency, SP Energy and Road Contractors to examine the road surface. Photographs had been taken. Mr Smith reported the surface had been re-instated at least 3 times already. The Agency then had 14 days to respond.

Action: The Clerk would liaise with Mr and Mrs Smith and report the outcome at the next meeting.

Cllr Leather suggested contacting Mrs H Crawford of the Highways Agency.

Action: The Clerk would make contact with Mrs Crawford and Mrs S Dobbins.

The part of the A51 that had historically been undulating was also reported by members of the public.

The Phone Box on the A51 was also reported to Councillors. The Phone Box should have been removed some time ago. Presently it was in a poor state of repair with the power pack on the side open.

Action: The Clerk would investigate further.

Further road deterioration was reported on the A51 Winnington Road as it meets the A51; 3 or 4 pot holes had been noted.

Action: Cllr Leather arranged to meet Cllr Goulborne to survey the area and make notes of the pot holes reported on the live interactive mapping report system from CWAC.

Action: The Clerk would circulate the link to the interactive mapping system to report faults in the minutes of the meeting and also on the Duddon Parish Council Facebook page.

<https://maps.cheshire.gov.uk/cheshirecc.interactivemapping.web.internet/Default.aspx?region=2#aTabTop3>

Please copy and paste the link into the search bar.

Mr Leadbetter of the VH Committee was also in attendance. Mr Leadbetter reported on the claim to the insurance company for the Hall toilet Block which was subsiding. The insurance company had accepted liability. The Hall would have to meet the excess of £600. The cause of the subsidence was unknown. The loss adjusters report had been received. The drains were scheduled for repair on 8th February 2016.

19.01.06**Councillors Report**

Cllr Leather reported on consultations at CWAC; most had been completed.

Let's Talk had covered concerns regarding the introduction of parking charges where previously there had been none. Some support had been shown for the proposed Council Tax increase of 2.4%.

Concern had been shown regarding the potential loss of the Member's Budget.

The proposal to not give the New Homes Bonus had received objections from smaller villages.

Report received with thanks.

19.01.07**Planning**

- a) Planning Application 15/05193 - 1 New Road, Duddon
Two storey side extension.
No objections were raised.
- b) Planning Application 15/04955/FUL - Tarporley Road, Tarvin
Steel portal frame agricultural livestock building.
No objections were raised.
Planning Application 15/04952
Steel portal storage unit.
- c) Planning Application 15/5188/FUL- Home Farm, Burton Road, Burton
Demolition of milking parlour and outbuildings and conversion of barns to 5 dwellings and construction of semi-detached dwellings, garage and associated parking.

Resolved: That the Parish Council had no objections to the Applications detailed above.

19.01.08**Highways Matters**

Councillors Leather had responded to public concern and would visit the village and photograph and plot the pot holes reported on the interactive mapping system of CWAC.

19.01.09**Play Area**

Councillors reported repairs were on going. The Clerk had received a request for the renovation of the Play Area. Councillors were happy to hear of plans and requests for the renovation of the Play Area and invited those residents to the next meeting of the Parish Council to hear their views.

Action: The Clerk would ask those interested to attend the next meeting of the Parish Council.

19.01.10**Training**

Clerk:- Roles and Responsibilities – 14th March 2016 (£30)
Powers, Duties and Precept – 15th June 2016 (£30)

Resolved: That the Parish Council gave permission for the Clerk to attend the above training.

19.01.11**Authorisation of Payments**

Resolved: That the Parish Council authorised payment of the following accounts:

ChALC £ 60.00

19.01.12**Budget**

Report received. The Clerk outlined the Parish Council Budget for 2016/17. New expenditure in future years was noted as upkeep for the village website and domain name. The commission of CVSCE payroll services was also noted.

Resolved: That the 2016/17 Budget be agreed.

19.01.13**Precept**

After careful consideration of the input and output of the year 2015/16; it was agreed that reserves had been utilised year on year. The precept would need to be increased to counteract the reduction in reserves and plan for future expenditure.

Resolved: That the Precept for the year 2016/17 for Duddon Parish Council be applied for at £5500.

19.01.14**Churchyard Fund**

Resolved: That the Clerk be given permission to apply for the Churchyard Fund of £800.

- 19.01.15 Correspondence**
The Clerk reported on correspondence received.
An email had been received from Ineos outlining the area for exploration of shale gas.
Cllr Leather added any intrusive exploration would go through the usual planning procedure and in his experience was low impact.
- 19.01.16 CVSCE**
The Clerk tabled guidance from HMRC regarding the Tax status of Clerks and the responsibilities of Parish Councils. The guidance ruled Clerks were subject to PAYE without question. CVSCE being a charitable organisation undertaking the payroll responsibilities for small Parish Council were suggested as a solution.
Resolved: That the Councillors agreed to commission CVSCE to undertake the PAYE return on behalf of the Parish Council at a cost of £40 per annum (£10 quarterly).
- 19.01.17 Website**
a) To give permission to the Clerk to commission the design and set up of a Website for Duddon Parish Council.
Resolved: That the Clerk be given permission to commission the construction of a Website for Duddon Parish Council.
b) To give permission to the Clerk to agree a monthly fee for subscription for the website.
Resolved: That the Clerk be given permission to commit to a monthly fee for subscription for the website.
- 19.01.18 Transparency Fund**
Resolved: That the Clerk be given permission to apply for funding from the Transparency Fund to facilitate Duddon Parish Council's compliance.
- 19.01.19 Casual Vacancy**
Cllr Goulborne reported a resident of Burton had shown interest.
- 19.01.20 Any Other Business**
(Note that whilst this Agenda item may be used to raise issues, substantive decisions can only be taken where business has been specified on the Agenda).

Cllr Cummins reported on communications from residents as follows:-
16 Greenacres – light out.
Back Lane next to the salt bin – light out.
A salt bin was required near to the post box on Laurel Park.

Mr Hudson; Duddon St Peter's School Headteachers briefly joined the meeting. The village logo to be used on the website had been discussed. Members of the public suggested Mr Hudson's school children might like to contribute and design the logo.
Action: The Clerk to contact the School to arrange for the children to submit their designs.
Mr Hudson asked if the school could be informed of planning matters in future.

Speeding on the A51 was also discussed by Councillors and members of the public. The speed van had not been sighted monitoring the traffic recently.
Action: The Clerk to investigate when the trailer mounted speed check had been utilised on the A51.
- 19.01.21 Date of Next Meeting**
The next meeting of Duddon Parish Council would be held on Monday 4th April 2016 at Duddon St Peter's School at 7.30PM.

There being no further business to discuss the meeting closed at 8.40pm.

Signed..... Chairman

Date.....