



**Minutes of a Meeting of Duddon Parish Council
Held at Duddon St. Peter's School on Wednesday 25th October 2016**

Present

Cllr G Goulborne	Chairman
Cllr A Green	
Cllr J Warburton	
Cllr J Leather	

Mrs Sandie McBennett	Clerk to Duddon Parish Council
Mr Martin Lightfoot	Observer

25.10.01 WELCOME AND APOLOGIES FOR ABSENCE

Resolved: that apologies received from Cllr Cummins due to ill health be accepted.

25.10.02 DECLARATIONS OF PECUNIARY INTERESTS

No declarations were made.

25.10.03 MINUTES OF THE MEETING HELD ON 9th AUGUST 2016

Resolved: that the minutes of the meeting held on 9th August 2016 be confirmed as a correct record and signed by the Chair.

25.10.04 MATTERS ARISING FROM THE MINUTES OF 9TH AUGUST 2016

The Clerk had publicised the "Pink Poo" anti-dog foul campaign amongst residents of Duddon on the Facebook page. The Clerk had contacted the Highways Dept at CWaC to seek advice about speed cameras and their installation; no response had been received to date.

The Clerk had contacted the Properties Dept at CWaC to confirm the details of the lease and if it was possible to add equipment to the green space with their permission. The lease had expired in March 2016. Properties and Legal Depts of CWaC were drawing up new Lease Agreements.

The Clerk had communicated with some residents to gauge interest in joining a working party; some residents with relevant experience were willing to join the working party.

25.10.05 CO-OPTION

Mr Martin Lightfoot introduced himself to the Parish Council, Cllr Green proposed the Parish Council Co-opt Mr Lightfoot, Cllr Goulborne seconded.

Resolved: that Mr Martin Lightfoot be co-opted on the Parish Council.

Action: Cllr Lightfoot completed the forms Acceptance of Office, Code of Conduct and Register of Interests.

25.10.06 PUBLIC PARTICIPATION

Residents of Clotton were in attendance to inform the Parish Council of a planning application in the Parish of Clotton to create a slurry lagoon on Willington Lane. The residents explained their objections to the plan and gave information to the Cllrs of Duddon residents who had also made complaints and objections and signed the petition against the slurry lagoon location. Cllrs thanked the residents for the information.

Action: that the Clerk would make note of the Duddon residents objections on their behalf and report it on the CWaC planning portal.

25.10.07 BOROUGH COUNCILLOR'S REPORT

Cllr Leather reported to Councillors on various current consultations. The LPT Part 2 Consultation had been completed. Five villages had been designated as Local Service Centres; the consultation closed on 23rd September. The responses will be considered and any amendments made.

Cllr Leather reminded Councillors of the Members Budget; funds were still available for Community projects. Duddon St Peter's School could apply for funding for their new reading initiative. The details of the Member Budget Award Scheme could be found on yourwestcheshire.co.uk.

25.10.08 PLANNING APPLICATIONS

a) Planning Application – 16/04230/FUL Two storey rear extension and single storey front extension

b) **25 Willington Road, Duddon, Chester, CW6 0HD**

Resolved: that the Parish Council raised no objections.

25.10.09

DUDDON ST PETER'S SCHOOL DONATION REQUEST

Cllr Leather gave details of Member's Budget's which the school could apply to.

Councillors deferred the request until the next meeting of the Parish Council when the Budget would be set.

25.10.10

AUTHORISATION OF PAYMENTS/CONCLUSION OF AUDIT

The Parish Council was asked to authorise payment of the following accounts: -

Date	Cheque No	Payee	Details	Amount
1.10.16	100641	Clerk	Salary	£480.33
1.10.16	100642	HMRC	NI / PAYE	£120.00
1.10.16	100643	Duddon, Clotton Memorial Hall	Hall hire for Beat Meeting	£15.00
	100644	void		£54.00
25.10.16	100645	Morral	Annual play area inspection	£54.00

Resolved: that the above payments be agreed.

The Clerk reported the BDO Notice of Conclusion of Audit had been received.

Resolved: that the Annual Return is approved and accepted by the Parish Council.

25.10.11

CORRESPONDENCE

The junction light box on the A51 had been knocked down, it had been put back in place but the lights were reported to be still out.

Action: Clerk to report using the Smyle app the lights not working.

PCSO Ryan Reid had attended a Beat Meeting at Duddon and Clotton Memorial Hall on 2nd October 2016. The meeting had been well attended by residents who spoke with PCSO Ryan Reid on a number of matters. Most concerns were regarding the speeding traffic along the A51 and through the village. Some residents reported the speed camera monitoring van had caused a visibility obstruction on the A51. PCSO Reid would look into this and report back. Anti-social behaviour in the village had also been reported. PCSO Reid listened to the complaints and advised he would take action.

Many thanks to the Memorial Hall Committee who kindly leafleted the whole village with details of the Beat Meeting.

25.10.12

CHANGE OF PARISH NAME

Further to the on-line survey, doorstep poll, Cllrs discussed the results which showed positive support for the Parish change of name to Duddon and Burton Parish Council.

Cllr Goulborne proposed to seek formal permission from CWaC to change the name of Duddon Parish Council. Cllr Green seconded.

Resolved: that the Councillors agreed to formally seek permission from CWaC to change the name of the Parish Council to Duddon and Burton Parish Council.

Action: Clerk to notify CWaC of the results of the survey and resolution of the Councillors.

Clerk to report back at the next meeting.

25.10.13

PLAY AREA

Cllr Leather informed the Cllrs and Clerk of a scheme called "Special Expenses" which covers circumstances where a local council can supply services such as expenses for play areas, the PCSO and Christmas lights. Adjustments could also be made to the local precept.

Cllr Leather reported he had been asked to give his Ward Priorities for the year; he had noted Duddon Play Area as one of his priorities. Cllrs thanked Cllr Leather for his support and information.

Action: Clerk to contact Ms Natalie Reid of Kelsall PC to research details of play area maintenance costs.

25.10.14

ANY OTHER BUSINESS

None reported.

25.10.15

DATE OF NEXT MEETING – THE ANNUAL MEETING OF THE PARISH COUNCIL

The next meeting of the Parish Council would be held on Wednesday 11th January 2017 at Duddon St Peter's School at 7.30pm.