

**Minutes of the Meeting of Duddon and Burton Parish Council
at Duddon and Clotton Memorial Hall
on Thursday 17th March 2022 at 7.00pm**

PRESENT:

Cllr G Goulbourne Chairman
Cllr A Green
Cllr J Warburton
Cllr Lightfoot

Cllr J Leather – CWaC Ward Member

Members of the Public: 5

CLERK: Mrs T Ryall-Harvey (Temporary Clerk)

APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr C Cummins and Cllr H Tonge (Ward Councillor).

DECLARATION OF PECUNIARY INTERESTS

No declarations were received.

PUBLIC PARTICIPATION

A resident reported that they considered following the last meeting the area has seen some improvements and welcomed this continuing.

It was reported that the fence at bottom of the village hall was due to be replaced within the next few weeks and a new notice board is being installed.

A resident reported the pot-holes and general poor condition of road on Willington Road from A51 to Back Lane.

ACTION: Clerk to report to CWaC and raise with Highways.

MINUTES OF THE MEETING OF 20th JANUARY 2022

RESOLVED 21/024: That the minutes of the meeting of 20th January 2022 be confirmed as a correct record and signed by the Chairman.

PLANNING APPLICATIONS

The council noted the Planning Register as circulated at the meeting, dated 9th March 2022 and noted the following application that had been received in since the last meeting:-

22/00247/FUL – Aspen Grove, Tarporley Road, Duddon – front Single storey extensions and continuation of wall around the front of the extension – the Parish Council agreed to submit no objections to this application.

ACCOUNTS

Cashbook

RESOLVED 21/025: that the YTD Cashbook dated 17th February 2022 be approved.

Income Received it was reported that no income had been received in since the last meeting.

Authorisation of Payments

RESOLVED 21/026: that the following expenses be approved for payment:-

Clerk's Salary – Tax Point 11	£225.96
Clerk's Salary – Tax Point 12	£225.96
Clerk's Expenses	£162.90
Walkers Nurseries	£60.48
Duddon, Clotton & District War Memorial Hall	£45.00
P Lightfoot – Hedgecutting	£60.00

HSBC Bank Update

It was reported to the meeting that an application had been submitted to move the Parish Council bank account from HSBC to Lloyds.

Internal Auditor

RESOLVED 21/027: that Mr P Sanders be requested to undertake the Internal Audit for 2021-22.

ANNUAL PLAY INSPECTION

It was reported that due to Cllr Cummins recent ill health that the review of the playground equipment would be reported to the next meeting.

QUEENS PLATINUM JUBILEE

A resident submitted a report for the Parish Council's consideration in relation to a proposed Jubilee Event to take place on Friday 3rd June – it was proposed that the surrounding communities including: Duddon; Burton; Clotton & Hoofield; would be invited to the Duddon Clotton and District War Memorial Hall for the celebration.

It was proposed that the surroundings areas be decorated by community volunteers with bunting and various decorations and the village hall will be decorated and turned into a fun event for the community to attend. It is proposed that it is a family event ran from midday until 4pm, where there will be carnival games, a bouncy castle, face painting, food and drink, a raffle and also an exhibition of local school children's artwork that they would have created in Duddon Primary School.

A budget of £3,400 was proposed for the event.

The Parish Council sought clarification as to how this money was going to be raised. Suggestions were provided of submitting a Community Funding Application to the National Lottery – however it was highlighted that these awards usually took upto 12 weeks to process.

It was highlighted that funding may also be applied for from the Ward Councillor's budget – the Clerk undertook to assist in this process.

Additionally, the following thought were provided:-

- Local companies be written to directly to seek funding and or raffle prizes for the event.
- Consideration as to if the Memorial Hall Committee could hold a raffle in support of the Hall.
- Consideration as to if an out-side caterer be sought that may be flexible with their costings if they managed their own paid bar at the event.
- A letter be sent to the Church to see if the Coffee Morning Club could help assist with the event.
- A memorabilia event be organised (possibly in the Church or School) showing off pictures residents have of the Queens Coronation or previous Jubilee events

RESOLVED 21/028 – The Parish Council committed to contribute £1,000 towards the event subject to additional funding being sought

RESOLVED 21/029 – That £500 be spent as budgeted within the 2022-23 and £500 from General Reserves. It was suggested that a letter be drafted and circulated around business in the local area to seek contributions towards this event.

PARISH COUNCIL MATTERS

Asset Register

RESOLVED 21/028: that the Asset Register be approved as circulated for 2021-22.

Risk Assessment

RESOLVED 21/029: that the Risk Assessment be approved as circulated for 2021-22.

Wild Flowers

Cllr Gouldbourne reported upon a recent meeting with CWaC where areas around the village were reviewed for the possibility of planting wild flowers. This was following information the Parish Council received from Cllr Tonge and Cllr Leather in relation to CWaC developing a Wildflower strategy as part of its overarching plans to address the Climate Emergency. The wildflower strategy aims to develop increased native wildflower coverage of areas of council owned verge or grassland.

Several areas were identified at the meeting with CWaC these included:-

Corner of Back Lane and Willington Road.

Triangle of Public Open Space off Duddon Close.

2 x corners of Back Lane and Greenacres.

1 x corner of Greenacres and New Road

Large area by Cross Keys Close

It was reported that Cllr Tonge and Cllr Leather were supporting the Corner of Back Lane and Willington Road being planted in the first year of CWaC's Wildflower Strategy. CWaC were looking for community groups to assist in the sowing of further areas in the future.

It was also reported that Periwinkles would be planted on the corner of Back Lane and Willington Road this work would be undertaken by CWaC and the plants have been funded by the Parish Council.

Clarification was sought as to if the Parish Council would still be planting a tree on the land assigned for wild flowers. The Parish Council undertook to review in September subject to identifying if there are any services running through the land.

ACTION: Clerk to explore and report back.

CWaC Report It Items

A list of all items that had been reported to CWaC since the last meeting was circulated and it was noted that these items would be monitored by the Parish Council and a report of any improvements to the maintenance of the area would be brought to future meetings.

CORRESPONDENCE

CHALC - It was reported that CHALC were seeking vote's in relation to a parish council representative on the CW&C Standards Committee. It was agreed that Duddon and Burton would not submit a vote.

CWaC Notice of Confirmation of Public Path Diversion Order – it was noted that the Notice of a Public Footpath Diversion order had been received for Public Footpath 5.

ChALC Double Taxation Survey – it was reported that a Survey had been received in from CHALC in relation to services provide by the Parish Council and Principal Authority – a response to the survey was agreed for submission.

2023 Boundary Review – it was noted that a consultation on the 2023 Boundary Review had been received.

Storms Dudley, Eunice & Franklin – it was reported that Cllrs Tonge and Leather had requested any impact within the area following the recent high winds be reported directly to them. The Parish Council reported that they were not aware of any major issues arising from these recent weather conditions within the Parish.

Police and Crime Commission – Stakeholders Update – it was noted that the recent Stakeholders Update had been received and circulated around the Parish Council.

DATE OF NEXT MEETING

The next meeting of Duddon and Burton Parish Council would be held on Thursday 5th May 2022 at 7.00pm at Duddon Village Hall.

Meeting finished: 19.45