

**Minutes of a Meeting of Duddon and Burton Parish Council
Held at Duddon St. Peter's School on 20th March 2019**

Present

Cllr G Goulbourne Chairman
Cllr A Green
Cllr J Warburton
Cllr M Lightfoot
Cllr C Cummins

Cllr J Leather CWAC

Mrs Sandie McBennett Clerk to Duddon and Burton Parish Council

20.03.01 APOLOGIES FOR ABSENCE
No apologies were received.

20.03.02 DECLARATIONS OF PECUNIARY INTERESTS
No declarations were received.

20.03.03 MINUTES OF THE MEETING HELD ON 16TH JANUARY 2019
Resolved: that the minutes of the meeting held on 16th January 2019 be confirmed as a true and correct record and signed by the Chairman.

20.03.04 MATTERS ARISING FROM THE MINUTES
No matters arising from the minutes were raised.

20.03.05 PUBLIC PARTICIPATION
No members of the public were present.

20.03.06 BOROUGH COUNCILLOR'S REPORT
Cllr Leather reported the final CWaC Council meeting of the 2018/19 year had been held where the setting of the council tax was agreed. Free school transport was debated and appeals from residents who had not qualified were discussed as well as the wider issues of school admissions policies. The outcome was a working group had been set up. Cllr Leather would update the Councillors at the next PC meeting.

20.03.07 PLANNING APPLICATIONS
a) Duddon Mill, Mill Lane, Duddon, Tarporley, CW6 0HA
Discharge of Landscape Conditions.
Ref No 19/00609/DIS
Resolved: that no objections should be raised regarding the above planning application.

20.03.08 DUDDON, CLOTTON & HOOFIELD WAR MEMORIAL HALL
Mr David Leadbetter reported the War Memorial Hall had received a kind donation of £1200 which would be used to contribute towards replacing two windows. The path would be laid with Tarmac in the near future and a radiator would be fitted to the disabled toilet.

20.03.09 SECTION 106 MONIES/PLAY AREA
The Clerk reported CWaC Localities Dept had forwarded forms for agreement and signature for acceptance of Section 106 Monies held since the development of the Headless Woman site. £8,368 would be credited to the Parish Council bank account to be used on village open spaces and Duddon Play Area. Two benches would be installed in the village at the corner of Willington Road and New Road and another on the green verge of Crosskeys Close. Two further benches would be fitted inside the play area, along with a picnic table and bench. The fence surrounding the play area had been repaired and repainted also. The seats and chains of two of the swings had been replaced and all equipment had been repainted. A new climbing play frame would be also been installed. In all, the works would total in excess of £14,000, funded by the Section 106 monies and reserves from Duddon and Burton Parish Council.

20.03.10 AUTHORISATION OF PAYMENTS

Date	Cheque No	Payee	Details	Amount
20.03.19	100716	HMRC	PAYE and NI	£80.60
20.03.19	100717	S McBennett	Clerk Salary	£427.80

20.03.11**RESTORATION OF MINUTE BOOKS**

The Parish Council Minutes Books dating back to the turn of the century were in desperate need of repair and restoration to preserve the historical records of the Parish. A quote to renovate the Minute Books had been received in the region of approximately £175.00. Once restored, the Minute Books would be available to residents, historical societies and the school to view.

Resolved: That the Councillors agreed to have the Minute Books restored at a cost of approximately £175.00.

20.03.12**CORRESPONDENCE**

The Clerk of Clotton Hoofield Parish Council regularly updated the Parish Council on discussions and actions arising from the meeting of the A51 Committee. The next A51 meeting would be held after the Local Elections to be held on 2nd May 2019. Update at the next meeting.

20.03.13**DATE OF NEXT MEETING**

The Councillors agreed to hold the next meeting at 7.00pm.

The next meeting of Duddon and Burton Parish Council would be held on 16th May 2019 which would include the Annual Meeting.